

YEOVIL TOWN COUNCIL

MINUTES of a meeting of the **BUILDINGS AND CIVIC MATTERS COMMITTEE** meeting held in the Council Chamber, Town House, 19 Union Street, Yeovil, on **Tuesday 21 September 2010**

(7.00pm to 8.05pm)

Present:

Tony Lock – Chairman
Philip Chandler
Clive Davis
Bridget Dollard
Dave Gooding
Pete Goodman
Dave Greene
Peter Gubbins
Andrew Kendall

Also Present:

Alan Tawse – Town Clerk
Sally Freemantle – Assistant Town Clerk

PUBLIC COMMENT

There were no comments from members of the public.

7/257 MINUTES

The Minutes of the previous meeting held on 20 July 2010, copies of which had been circulated, were approved as a correct record and signed by the Chairman.

7/258 APOLOGIES FOR ABSENCE

Apologies for absence were received from John Hann and Wes Read.

7/259 DECLARATIONS OF INTEREST

There were no declarations of interest.

7/260 CORRESPONDENCE

There were no items of correspondence.

7/261 **COMMUNITY SAFETY**

The Committee considered the report by the Town Clerk (Agenda item 5 refers). It was felt that whilst there were severe community safety issues, it was not relevant to identify any community safety schemes at this stage and that consultation with the PCSOs would be instrumental in identifying problem areas. It was therefore requested that any sums remaining in the budget for community safety be carried forward to the 2011/2012 budget.

RESOLVED

- (1) that the matter be noted; and
- (2) that no suggestions for expenditure of the Committee's Community Safety Budget be investigated at this stage but that a request be made to Policy, Resources and Finance Committee that any remaining funds in the Community Safety Budget at the end of this financial year be carried forward to 2011/2012.

7/262 **PCSO ATTENDANCE AT FUTURE COMMITTEE MEETINGS**

The Committee considered the report by the Assistant Town Clerk (Agenda item 6 refers) and the Chairman explained that he would like to see the PCSOs give a report from each of their areas to bring relevant issues to the attention of the Committee.

Whilst concern was raised that the PCSOs' time should not be tied up in meetings, it was felt that if they were invited to attend at the beginning of the meeting they could provide a brief report and return quickly back to their duties.

RESOLVED

- (1) that the matter be noted; and
- (2) that a PCSO from each ward be invited to attend future Buildings and Civic Matters Committee meetings in turn, in between the meetings attended by Sergeant Mark Hunt twice a year.

7/263 **NEW INITIATIVES**

The Committee considered the reports by the Town Clerk and Assistant Town Clerk (Agenda item 7 refers).

With regard to the report on A frames, Alan informed the Committee that the Town Council has no express power to provide indication via signs for individual shops or businesses. He stated that it would be possible to contribute to a map which has business information along with other public interest for residents and visitors. He suggested that an advertising company could provide a suitable display board and sell advertising space to indicate shops and businesses in Wine Street and Peter Street – these being the areas where the proprietors had indicated a requirement for signage in lieu of A frames.

The Committee discussed the matter and noted that a letter had recently been received from the Secretary of State regarding de-cluttering of town centres.

The countywide review by the Highways Authority was also acknowledged and it was felt that the outcome of the review should be awaited before this Committee progressed the matter further.

The Committee discussed the report by the Assistant Town Clerk setting out indicative costs for the purchase of a noticeboard for each ward. It was felt that this initiative should be put forward to Policy, Resources and Finance Committee for consideration and that the real wood option would be preferred. It was also suggested that a nominated Ward Member could be the appropriate person to post notices and posters on the information board and keep them up to date. However it was felt that the proposed location of each board and the arrangements for their maintenance should be considered at a future meeting, after the Policy, Resources and Finance Committee had considered the Committee's bid for funding.

RESOLVED

- (1) that the matters be noted;
- (2) not to pursue the investigation into an alternative to A frames in the town centre until the outcome of the Highways Authority countywide review has been completed;
- (3) that the initiative to procure and install a noticeboard in each ward be put forward to the Policy, Resources and Finance Committee; and
- (4) that the Policy, Resources and Finance Committee be informed that the preferred finish for the noticeboard be woodland oak.

7/264 **WAR MEMORIAL**

The Committee considered a report by the Town Clerk and Assistant Town Clerk (Agenda item 8 refers).

The Committee noted that the repair to the war memorial had taken place and that the proposed enhancements would soon be underway. With regard to maintenance, it was felt that following the information received from the War Memorials Trust, no further action should be taken.

RESOLVED

- (1) that the report on repair and enhancements be noted; and
- (2) that the report on maintenance be noted and no further action be taken.

7/265 **QUEENSWAY SUBWAY UPGRADE SCHEME SUMMARY AND QUESTIONNAIRE**

The Committee considered the scheme summary and questionnaire (Agenda item 9 refers).

Members felt that the scheme had been successfully completed, however highlighted the need for the embankment/landscaped areas to be properly maintained once again.

RESOLVED

- (1) that the matter be noted;
- (2) that Ward Members encourage the community to take ownership and enhance the embankment; and
- (3) Clive Davis, as ward member, be nominated to complete the questionnaire on behalf of the Committee.

7/266 **PROPOSED LIMITED WAITING – WYNDHAM STREET AND SHERBORNE ROAD, YEOVIL**

The Committee considered the proposed Limited Waiting Order set out in the schedule (Agenda item 10 refers).

RESOLVED

that the matter be noted.

7/267 **FINANCIAL STATEMENT – JUNE/JULY 2010**

The Committee considered the financial statement for the period 1 June to 31 July 2010 (Agenda item 11 refers).

The Committee requested other information on five items of expenditure be forwarded to Peter Gubbins and the Chairman.

RESOLVED

that the Financial Statement for the period 1 June to 31 July 2010 be noted.

PUBLIC COMMENT

There were no comments from members of the public.

Chairman