



# Yeovil Town Council

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**Yeovil Town Council**

The Meeting... **Yeovil Town Council**

The Time... **7.30pm**

The Date... **Tuesday 1 September 2009**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



**QUALITY  
TOWN  
COUNCIL**

*Alan Tawse*

Alan Tawse

Town Clerk

25 August 2009

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Please contact Alan Tawse at the Town House for more information about this meeting

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## **YEOVIL TOWN COUNCIL**

Wes Read – Mayor of Yeovil

Philip Chandler - Deputy Mayor

J Vincent Chainey

John Cruddas

Clive Davis

Bridget Dollard

Tony Fife

Julian Freke

Dave Gooding

Pete Goodman

John Grana

David Greene

Peter Gubbins

John Hann

Steve Hawker

Simon Hester

Andrew Kendall

Ruth Kendall

Tony Lock

Ian Martin

Pat Martin

Tom Parsley

David Recardo

Alan Smith

# A G E N D A

## Prayers

## Public Comment (15 Minutes)

### 1. MINUTES

To confirm as a correct record the Minutes of the previous meeting held on 4 August 2009.

### 2. APOLOGIES FOR ABSENCE

### 3. DECLARATIONS OF INTEREST

### 4. MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS

(See attached at page 3)

### 5. CORRESPONDENCE

### 6. REDEVELOPMENT OF FORMER YEOVIL SKI AND ACTIVITY CENTRE

Representatives of the Yeovil Community Church will give a presentation on the bid put forward by that organisation for the redevelopment of the former Yeovil Ski and Activity Centre as a creative arts centre. A copy of their written submission will be circulated separately to all Members of the Town Council.

Following the presentation, Members will have an opportunity to ask questions of the representatives.

### 7. POWER OF WELL-BEING TRAINING

The Somerset Association of Local Councils (SALC) has organised a mop-up training session for all those town and parish councillors who were unable to attend the initial round of training events in South Somerset.

This session, which will last approximately one and a half hours, will be held at 7.30pm on Wednesday 7 October 2009 in North Cadbury Village Hall.

The Town Council is **RECOMMENDED** to note the matter and to consider classing attendance at the event as an approved duty.

*(Alan Tawse, Town Clerk – 01935 382424)*

8. **REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS**

(The Minutes of the following meetings are open to discussion. Where a Committee has made a recommendation, that will be listed on a separate sheet circulated with the Agenda).

**Planning and Licensing Committee**

3 August 2009

9. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES** **PAGES**

**Yeovil Town Centre Consultative Panel**

22 July 2009

4 – 7

**Yeovil Youth Council**

27 July 2009

8 – 10

**Public Comment (15 Minutes)**

**EXCLUSION OF PRESS AND PUBLIC**

The Council will be requested to pass a resolution excluding the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

10. **REDEVELOPMENT OF FORMER YEOVIL SKI AND ACTIVITY CENTRE**

To consider the merits of the bid put forward by the Yeovil Community Church for the redevelopment of the former Yeovil Ski and Activity Centre as a creative arts centre.

**List of Engagements attended/to be attended by His Worship the Mayor of Yeovil, Councillor Wes Read and the Deputy Mayor of Yeovil, Councillor Philip Chandler from 4 August to 6 October 2009**

08/08/09	The Mayor of Yeovil, Councillor Wes Read, attended the Bugfest
09/08/09	The Mayor of Yeovil, Councillor Wes Read, attended the Salvation Army's Induction Service
11/08/09	The Mayor of Yeovil, Councillor Wes Read, and Deputy Mayor of Yeovil, Councillor Philip Chandler, attended Yeovil Trinity Foyer's Open Day
11/08/09	The Mayor of Yeovil, Councillor Wes Read, sponsored the ball at the YTFC -v- Norwich City FC match
12/08/09	The Mayor of Yeovil, Councillor Wes Read, attended South Somerset Disability Forum's Open Meeting
14/08/09	The Deputy Mayor of Yeovil, Councillor Philip Chandler, attended the Octagon Theatre Summer School 2009 – Much Ado Ron Ron
20/08/09	Deputy Mayor of Yeovil, Councillor Philip Chandler, attended North Dorset District Council's Civic Day
22/08/09	Deputy Mayor of Yeovil, Councillor Philip Chandler, attended Lark Community Association's fundraising day
22/08/09	Deputy Mayor of Yeovil, Councillor Philip Chandler, attended the Heart and Diabetes Charity evening
29/08/09	The Mayor of Yeovil, Councillor Wes Read, attended the Ivel Barbarian Rugby Club's Family Open Day
02/09/09	The Mayor of Yeovil, Councillor Wes Read, will attend Blandford Forum Civic Day
04/09/09	The Mayor of Yeovil, Councillor Wes Read, will host a Charity Quiz Night
05/09/09	The Mayor of Yeovil, Councillor Wes Read, will attend The Devon and Dorset Regiment Freedom of the Town Parade in Shaftesbury
09/09/09	The Mayor of Yeovil, Councillor Wes Read, will greet the Phoenix Group
09/09/09	The Mayor of Yeovil, Councillor Wes Read, will attend South Somerset District Council's Gold Star Awards
11/09/09	The Mayor of Yeovil, Councillor Wes Read, will attend Poole's Civic Service
12/09/09	The Mayor of Yeovil, Councillor Wes Read, will present awards at Yeovil In Bloom's Flower and Gardeners Market
17/09/09	The Mayor of Yeovil, Councillor Wes Read, will attend the South West In Bloom presentation
19/09/09	The Mayor of Yeovil, Councillor Wes Read, will attend the first of the Yeovil & District Chrysanthemum & Dahlia Society's shows
19/09/09	The Mayor of Yeovil, Councillor Wes Read, will officially launch the Birchfield Area Residents Association
19/09/09	The Mayor of Yeovil, Councillor Wes Read, will attend the Alzheimer's Society Memory Walk
20/09/09	The Mayor of Yeovil, Councillor Wes Read, will attend Sedgemoor District Council's Civic Service
23/09/09	The Mayor of Yeovil, Councillor Wes Read, will attend Wimborne Minster Civic Walkabout
24/09/09	The Mayor of Yeovil, Councillor Wes Read, will attend Yeovil Community Arts Centre Film Premiere
24/09/09	The Mayor of Yeovil, Councillor Wes Read, will attend the Musgrove Park Hospital's Annual Meeting of the Trust
26/09/09	The Mayor of Yeovil, Councillor Wes Read, will attend Axminster Civic Lunch and Blackberry Carnival
26/09/09	The Mayor of Yeovil, Councillor Wes Read, and Deputy Mayor of Yeovil, Councillor Philip Chandler, will attend the Nephrotic Syndrome Trust's Charity Concert
28/09/09	The Mayor of Yeovil, Councillor Wes Read, will attend Yarlinton Housing Group's Stakeholder Day

## YEOVIL TOWN COUNCIL

**NOTES** of a meeting of the **YEOVIL TOWN CENTRE CONSULTATIVE PANEL** held in the Council Chamber, Town House, 19 Union Street, Yeovil on **Wednesday 22 July 2009**

(6.00pm – 6.50pm)

### **Present:**

Tony Fife (Chairman)  
Clive Davis – Yeovil Town Council  
Tony Lock - Yeovil Town Council  
Ian Martin – Yeovil Town Council  
Wes Read – Yeovil Town Council  
David Recardo – Yeovil Town Council  
John Hann – South Somerset District Council  
Pat Martin – South Somerset District Council  
Tom Parsley – South Somerset District Council  
Alan Smith – South Somerset District Council  
Geoff Cave – Retailers and Retail Group  
Desmond Lucas – Retailers and Retail Group  
Sallie Leveridge – South Somerset Disability Forum  
Fred Monson – Conservative Party

### **Also Present:**

Alan Tawse – Town Clerk  
Ian Budd – Town Centre Manager  
Martin Woods – Area Development Manager (South) SSDC  
Alan Brown – Yeovil Vision Projects Director

### **1. NOTES OF PREVIOUS MEETING**

The notes of the previous meeting held on 20 May 2009, copies of which had been circulated, were confirmed as a correct record and signed by the Chairman.

### **2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from John Bowman, Rev Howard Davenport, Harry Gibson, Derrick Pope and Tony White.

### **3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **4. YEOVIL VISION**

Alan Brown gave an update on the latest developments regarding the implementation of the Yeovil Vision Initiative.

Turning to the Reckleford – Highway Improvements, Alan explained that the tender process had now been completed and that a preferred contractor was in

the process of being selected. He added that following the appointment of the successful contractor, work was expected to begin later that month and be completed by the end of November 2009.

With regard to the redevelopment of Milford Community Hall, Alan indicated that the final financial package was currently being assembled and it was hoped that the project would move to the tendering stage in the near future – with a planned start on site in January 2010.

Turning to the Princes Street Enhancement Scheme, the Panel was informed that discussions were taking place with the artist who designed the bespoke planting/seating structures in Middle Street/The Borough with a view to replicating the design theme in Princes Street. Discussions were also continuing with representatives of Yeovil District Hospital and Yeovil College with a view to seeking improved access to both facilities from Princes Street – including the enhancement of the existing subway link and better signage.

Reference was made to the ongoing discussions that were taking place with the developer of the Foundry House/Mill Lane site which, owing to the present economic climate, was likely to result in a different development mix to that originally proposed.

Finally, Alan referred to the forthcoming official opening of the Yeovil Recreation Ground Destination Play Area, which was due to take place in August.

During the ensuing discussion, members expressed their support for the efforts being made to deliver the Yeovil Vision.

Attention was drawn to problems concerning the height of a dropped kerb in Princes Street and the position of the blue-coloured wooden hoardings running along side Queensway Place – both of which were causing access problems for wheelchair users. In response, the Town Centre Manager undertook to investigate both matters at an early opportunity.

Reference was also made to the need to achieve an acceptable time for collecting trade refuse from local shops – which avoided such refuse being left out overnight and refuse vehicles causing a traffic obstruction whilst collecting during busy commuting times.

It was **AGREED** that the matters be noted.

## 5. **TOWN CENTRE MANAGER'S REPORT**

Ian Budd reported on a number of recent and planned projects and initiatives, with which he was involved:

- Quarterly Newsletter
- Yeovil Town Centre Partnership
- Town Centre Maps
- Empty Shop Window Display Photographic Competition
- French Market (13 June)
- Italian Market (1 August)
- Christmas Lights Switch On (26 November)
- Family Christmas Day (13 December)

- Extension of Prohibition of Public Consumption of Alcohol Zones

It was **AGREED** that the matters be noted.

## 6. **TOWN CENTRE REGENERATION**

Martin Woods gave an update on various ongoing/planned regeneration projects that were taking place in the Town Centre.

During the ensuing discussion, members expressed their support for the progress being made in Town Centre Regeneration Initiatives.

It was **AGREED** that the matter be noted.

## 7. **HIGHWAY OBSTRUCTIONS**

The Panel considered the report the Town Clerk which set out the progress that had been made since the last meeting regarding the implementation of alternative ways of publicising the location of traders operating in the Town Centre.

Members were advised that the Town Centre Manager was pursuing the suggested production of a leaflet which highlighted the location of all the retail units in the Town Centre along with other key information – including the location of car parks and public toilets etc.

The Panel had felt that once the leaflets had been produced and were freely available, it would be reasonable to take action to enforce the advertising protocol adopted by Planning Authority, which restricted the display of a single advertising board to an area immediately outside the premises to which it related, and which did not cause an obstruction of the pavement or endanger pedestrians' safety.

During the ensuing discussion, members expressed their ongoing concern at the use of advertising boards in inappropriate locations and urged the Town Centre Manager to make every effort to procure the proposed leaflets as soon as possible in order that the advertising protocol adopted by the Planning Authority could be enforced shortly thereafter.

It was **AGREED**

- (1) that the developments in this matter be noted;
- (2) that the Town Centre Manager be requested to produce and distribute the proposed leaflet to suitable outlets in the Town Centre as a matter of urgency; and
- (3) that arrangements be made for the District Council's Planning Enforcement Team to enforce the adopted advertising protocol in the Town Centre shortly thereafter.

## 8. **ANY OTHER BUSINESS**

### **Retailers' Representation and Participation**

Whilst it was acknowledged by the retailers present that the Panel provided a useful and effective forum for discussing matters relating to the Town Centre, it was felt that every effort should be made by all the retailers represented on the Panel to attend future meetings and contribute towards the matters under discussion.

It was **AGREED** that the matter be noted.

8. **DATE OF NEXT MEETING**

**IT WAS NOTED** that the next meeting of the Panel would take place at 6.00pm on Wednesday 23 September 2009.

Chairman

25/08/09  
AT/KD

## YEOVIL TOWN COUNCIL

**Minutes** of a meeting of **Yeovil Youth Council** held in the Town House, 19 Union Street, Yeovil on **Monday 27 July 2009**

(7.00pm – 7.30pm)

**Present:**

Freddy Bevan (Chairman)  
Adam Coppard  
Laura Coppard

**Also Present:**

Alan Tawse                      Town Clerk  
Zara Case                      Area Youth Worker (SCC)

**(1) Apologies for Absence**

Apologies for absence were received from Roberta Burns, Alex Fells, Aaron Newbury and Thomas Sankey.

**(2) Minutes**

The Minutes of the previous meeting held on 29 June 2009, copies of which were attached to the agenda, were confirmed as a correct record and signed by the Chairman.

**(3) Youth Council Website**

Adam referred to the progress that he had made since the last meeting in developing the new website, and to the costs involved.

He explained that the registration of the new domain would be £7 over two years and that any contribution towards the annual cost of the provision and maintenance of the server on which the website would sit (£97) would be gratefully received.

During the ensuing discussion, reference was made to the need for the intellectual rights of the new website to be signed over to Yeovil Youth Council, and for the provider to undertake to work with the Youth Council in transferring the website to another server should the Council express a wish to do so.

Reference was also made to the possibility of training a number of youth councillors to help manage and maintain the new website.

**RESOLVED**

- (1) that the matter be noted;
- (2) that the funding issue be further discussed at the next meeting to give the Treasurer an opportunity to consider the request and to make recommendations to the Youth Council on the matter; and

(3) that the future management and maintenance of the website also be discussed at the next meeting.

**(4) Youth Issues Group Meeting**

In the absence of Sam Ashdown – the Town Council’s representative on the Group – it was

**RESOLVED**

(1) that the matter be noted; and

(2) that consideration of the minutes of the meeting held on 18 May 2009 be deferred until the next meeting of the Youth Council.

**(5) Non-Attendance of Youth Councillors**

Further to the last meeting, it was proposed that a “three strikes and you are out” approach be taken to members who fail to attend three successive meetings of the Youth Council without a good reason.

In the first instance, it was proposed that a letter be sent to the youth councillor concerned seeking an explanation as to the reason for their absence and warning of the consequences of a repetition of the conduct. This letter would be copied to the Chairman of the Youth Council.

On the second occasion, a further letter would be sent copied to the Chairman and the Headteacher of the relevant education establishment warning that failure to attend for a third successive time without an acceptable explanation would result in the automatic loss of their membership of the Youth Council.

**RESOLVED**

(1) that the matter be noted; and

(2) that the above-outlined proposal be considered at the next meeting of the Youth Council.

**(6) Community Bridges Funding**

**RESOLVED**

(1) that the matter be noted; and

(2) that consideration of a suitable bid for funding be deferred until the next meeting.

**(7) Young Persons’ Volunteer of the Year 2009**

**RESOLVED**

(1) that the matter be noted; and

(2) that Freddy Bevan and Adam Coppard be appointed to assist with the selection of the winner from the nominations received for the above award.

**(8) Summer Activities**

**RESOLVED**

(1) that the matter be noted; and

(2) that future lists of activities be included on the new Youth Council website.

**(9) Any other Business**

(i) Skateparks

Freddy referred to the possibility of expanding and enhancing the skatepark facilities at Yew Tree Park and at Oak Tree Park.

**RESOLVED**

(1) that the matter be noted; and

(2) that the matter be considered at the next meeting, and the Senior Play and Youth Facilities Officer be requested to attend the meeting to give advice on the scope available to fund any suggested improvements.

(ii) Youth Council Workshop

Zara reminded those present of the previously agreed planned workshop on 19 August at Morley House, which would include the production of promotional material and consultation methods. She added that a session with a visiting Police Community Support Officer (PCSO) had also been arranged.

**RESOLVED**

that the matter be noted;

**(10) Date of Next Meeting**

**IT WAS NOTED**

that the next meeting of the Youth Council take place at 7.00pm on Monday 21 September 2009.

Chairman