



Yeovil Town Council

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Yeovil Town Council

The Meeting... **Yeovil Town Council**

The Time... **7.30pm**

The Date... **Tuesday 5 October 2010**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



**QUALITY
TOWN
COUNCIL**

Alan Tawse

Alan Tawse

Town Clerk

28 September 2010

Please contact Alan Tawse at the Town House for more information about this meeting

YEOVIL TOWN COUNCIL

Philip Chandler – Mayor of Yeovil

Clive Davis – Deputy Mayor

J Vincent Chainey

Bridget Dollard

Tony Fife

Julian Freke

Dave Gooding

Pete Goodman

John Grana

David Greene

Peter Gubbins

John Hann

Steve Hawker

Simon Hester

Andrew Kendall

Ruth Kendall

Mike Lock

Tony Lock

Ian Martin

Pat Martin

Tom Parsley

Wes Read

David Recardo

Alan Smith

AGENDA

Prayers

PRESENTATION OF BIBLE

The Mayor will be presented with a complimentary copy of a Bible by the Yeovil branch of the Gideons International to mark his election to the office of Mayor in 2010/11.

Grant Presentations

Public Comment (15 Minutes)

1. **MINUTES**

To confirm as a correct record the Minutes of the previous meeting held on 7 September 2010.

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

4. **MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS**

(See attached at pages 3 to 4)

5. **CORRESPONDENCE**

6. **TOWN CENTRE MANAGEMENT**

Ian Budd, Town Centre Manager will give a presentation on the progress of the Town Centre Partnership and the work of the Town Centre Manager over the past six months.

7. **NEW INITIATIVES BUDGET**

(See attached at pages 5 to 8).

8. **REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS**

(The Minutes of the following meetings are open to discussion. Where a Committee has made a recommendation, that will be listed on a separate sheet circulated with the Agenda).

Planning and Licensing Committee

31 August 2010
13 September 2010

Grounds and General Maintenance Committee

6 September 2010

Promotions and Activities Committee

14 September 2010

Buildings and Civic Matters Committee

21 September 2010

Policy, Resources and Finance Committee

28 September 2010

9. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Yeovil Twinning Association

9 to 10

12 August 2010

Members who represent the Town Council on Outside Bodies may wish to take this opportunity to report on any matters of interest.

Public Comment (15 Minutes)

EXCLUSION OF PRESS AND PUBLIC

The Committee will be requested to pass a resolution excluding the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

10. FORMER YEOVIL SKI AND ACTIVITY CENTRE

To consider the confidential report of the Town Clerk (copy attached for Members only).

List of Engagements attended/to be attended by His Worship The Mayor of Yeovil, Councillor Phil Chandler and the Deputy Mayor of Yeovil, Councillor Clive Davis from 7 September to 2 November 2010

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| 10/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended West Dorset District Council's Civic Day |
| 10/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended Crewkerne Town Council's Civic Evening |
| 11/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended the Mayor of Sturminster Newton's Civic Day |
| 14/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended North Dorset District Council's Civic Day |
| 14/09/10 | The Deputy Mayor of Yeovil, Councillor Clive Davis, attended SSVCA Funding Fayre |
| 15/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended a South West in Bloom reception |
| 16/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended the South West in Bloom Presentations |
| 18/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended the Alzheimer's Society Memory Walk |
| 18/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended the first of the Yeovil & District Chrysanthemum & Dahlia Society's annual shows |
| 20/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended Somerset Area Cruse Bereavement Care Annual Business meeting |
| 21/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, met with a Trustee of the South Somerset Citizens Advice Bureau at the Town House |
| 22/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended Reckleford Children's Centre Advisory Board meeting |
| 22/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended the NSPCC Annual General Meeting |
| 23/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended the NHS Foundation Trust's Annual Meeting |
| 23/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended the Yeovil Night Shelter Annual General Meeting |
| 25/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended the Yeovil Town Council's Flower and Gardeners' Market |
| 25/09/10 | The Deputy Mayor of Yeovil, Councillor Clive Davis, attended Axbridge Mardi Gras Carnival |
| 26/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended the Elim Pentecostal Church's evening with Milton Jones |
| 26/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended the Somerset County Council Civic Service |
| 28/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, attended Preston School's Open Day |
| 29/09/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend Barnabas Housing's AGM |
| 01/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend Oakland's Primary School's Bike Safety scheme |
| 02/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend an official opening of Victoria's Hair Design in Somerton |
| 03/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend The Chapter of Wells Cathedral's Service of Thanksgiving and Reflection at Harvest Time |
| 06/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend the Art Group of Yeovil's Autumn Exhibition |

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| 06/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend Ilminster Town Council's Civic Evening |
| 07/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend Yeovil Amateur Operatic Society's performance of 'The Boyfriend' |
| 08/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend Weymouth and Portland Borough Council's Civic Day |
| 08/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend The Park School Prizegiving |
| 09/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend Blandford Forum Town Council's Civic Day |
| 09/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend the Institute of Legal Executives Somerset Branch Autumn Ball |
| 13/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, and the Deputy Mayor of Yeovil, Councillor Clive Davis, will attend a presentation by Brigadier M J D Noble RM, Commanding Officer of RNAS Yeovilton |
| 15/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend a charity auction at Nuffield Health Centre, raising funds for St Margaret's Somerset Hospice |
| 16/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend the Yeovil Temple Band Concert |
| 17/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend Gillingham Town Council Civic Service |
| 19/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend the Royal British Legion's Somerset County Poppy Launch |
| 20/10/10 | The Mayor of Yeovil, Councillor Phil Chandler and the Deputy Mayor, Councillor Clive Davis, will attend the Guiding Celebrate Bright Sparks at the Gateway Church Yeovil |
| 22/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend the UCY Graduation Day Ceremony |
| 23/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend the Yeovil Royal British Legion Poppy Day launch |
| 23/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend a charity swim at Nuffield Health Centre, raising funds for St Margaret's Somerset Hospice |
| 23/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend his charity buckjet collection at the Liberal Club |
| 23/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will meet with Girl Guides at Grovelands |
| 28/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend the Life for a Life Memorial Forest cheque presentation to St Margaret's Somerset Hospice |
| 28/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend SSDC's Gold Star Awards (Young People Salute their Volunteers) evening |
| 29/10/10 | The Mayor of Yeovil, Councillor Phil Chandler, will attend Speak Up Somerset's launch of "The Light of My Life" publication |

7. NEW INITIATIVES BUDGET

Introduction

Mindful of the need to develop the range of services that we deliver to the people of Yeovil Town, the Town Council has agreed to include an allocation of £20,000 in the 2010/11 budget towards new initiatives.

It was agreed that all the service committees would be invited to put forward bids for the use of this new fund, and that the Town Council would decide how this new fund will be spent.

Earlier this year, the Policy, Resources and Finance Committee were asked to give guidance on the process to be followed, and it was agreed that all services committees be reminded of the need for this budget to be used for *new* initiatives.

They also agreed that, to allow sufficient time for ideas to be drawn up and developed, the proposals that emerge be considered at the September meeting of the Policy, Resources and Finance Committee and referred to the October meeting of the Town Council for determination.

This enabled all suggestions that were identified during the July cycle of meetings to be investigated and costed by the officers, and for their findings to be reported back to the service committees during the September cycle of meetings, and for each committee's priorities to be agreed and put forward to the Policy, Resources and Finance Committee.

Proposals

All of the proposals identified by each of the service committees during the July cycle of meetings have been investigated by the officers and the outcome of their investigations reported back to the relevant committees earlier this month. As a result of this exercise, the following bids have been made by the service committees, details of which are attached at pages 6 to 8:

Buildings and Civic Matters Committee

- *Provision of a new noticeboard in each ward
(Woodland Oak board option – locations to be agreed)*

Grounds and General Maintenance Committee – none

Planning and Licensing Committee - none

Promotions and Activities Committee

- *New gazebo style temporary cover for appropriate events in the entertainments' area
(design, construction and operational options still under discussion)*

The above bids will be considered by the Policy, Resources and Finance Committee at their meeting on 28 September, and their views will be reported to the meeting.

Recommendation

Council is **RECOMMENDED** to consider and determine upon the bids made by the service committees for possible funding from the New Initiatives budget having regard to the views of the Policy, Resources and Finance Committee.

(Alan Tawse, Town Clerk – 01935 382424)

Buildings and Civic Matters Committee

Proposal

At the last meeting of the Committee, Members also requested that the cost of procuring a notice board for each ward be investigated and the officers' findings be reported to this meeting.

Information

The cost of a wood effect notice board with two doors, size 992mm x 726mm, similar to the one pictured below would be approximately £1,200 each.



Or a Woodland Oak board with two doors, size 1270mm x 868mm, similar to the one pictured below would cost approximately £1,100 each.



Both of these boards would display 8 x A4 posters/notices.

Other considerations would include installation and cleaning and maintenance (which would be higher for the real wood boards). It would also be necessary to consider who would be keeping the information in the boards up to date, either a Ward Member, or a member of staff, and the costs involved would depend on the frequency of the information and notices being changed.

Taking the cost of the first example above, which would require less maintenance, the total purchase of a board for each ward would be £4,800. The cost of installation of the boards (depending on the surface re-instatement) would be approximately £50 each, making the total initial cost approximately £5,000.

Recommendation

The Committee is **RECOMMENDED** to note the above information and to consider whether it wishes to support this proposal going forward to the Policy, Resources and Finance Committee and the Town Council for further consideration and possible funding from the New Initiatives budget.

(Sally Freemantle, Assistant Town Clerk – 01935 382424)

Promotions and Activities Committee

Proposal

At the last meeting of the Promotions and Activities meeting it was agreed to investigate the feasibility and cost of procuring a gazebo style temporary structure to be used to cover the entertainments area for appropriate events in that location.

Information

The estimated cost of a 12m x 12m aluminium framed marquee with PVC (flame retardant, UV resistant and anti fungicidal protected) roof sections and walls, is £9,650. The marquee would have bay widths of 3m, be 2.1m to the eaves and have an apex height of 4.89m.

It is estimated it would take four persons 2 hours to put the marquee and 2 hours to take it down. It would also be necessary to consider a storage location for the marquee when it is not in use – there would be 8 x 6.4m lengths of aluminium, many 3m lengths of aluminium and the total weight of all materials would be 1000kgs.



This illustration is to show the style of the marquee only.

The Committee is **RECOMMENDED** to note the matter and to consider whether the proposal for a gazebo style temporary structure/marquee to be used to cover the entertainments area, be forwarded to the Policy, Resources and Finance Committee for consideration.

(Sally Freemantle, Assistant Town Clerk – 01935 382424)

YEOVIL TWINNING ASSOCIATION
Minutes of the Committee Meeting held on Thursday 12th August 2010

Present : Jan Aldridge, John Attwood (Chair), Roger Baker, Diana Gray (Hosting), Andrew Kendall, Theresa Mahoney, Norma Northcott, David Recardo, Barrie Smallcalder (Treasurer), Kathy Smyth, Barbara Stimpson (Sec), Graham Voizey, Chris West

Apologies : Suzanne Biddiscombe, Bridget Dollard,

Minutes : The minutes of June's meeting were agreed and signed and there were no matters arising.

Correspondence : Completed forms had been received from two new members who also wished to join the trip to Herblay in September.

Treasurer's Report : Barrie reported that the total cost of the Samarate visit was £3699.08, the recent barbecue held at his house had raised over £101.70 plus £100 donations and the balance included deposits for forthcoming trips.

Future Visits:

Herblay 2010 : Thursday 23 - Monday 27 September.

With 20 members booked and the cost of the coach at £1800 plus ferry £385.32, £109.26 would be the individual price for the trip. In a discussion regarding this cost, it was pointed out that Crewkerne TA charge £80 per adult and £40 students/children for their trips to France, so ours seems quite expensive and could be the reason for the low number booking and why we don't attract younger people or those with young families.

The committee discussed advertising the trip to non-members. There was concern about doing so because some people might go for a cheap holiday with no intention of joining YTA or reciprocating the hospitality they had received. It was generally felt that non-members would not be interested in joining the trip for the transport only. Subsidising the trip was not popular. Four members voted against Roger's proposal that the price should be £109, however that proposal was carried. Chris proposed advertising the trip and charging £109 plus £15 (membership). All were in favour of this. Chris also proposed that children under 16 should go free, to encourage young families which was agreed with Roger's provision 'accompanied by parents'. Barbara was asked to place adverts in the Yeovil Express and Western Gazette for two weeks (to include ' Herblay is 26 mins by rail from Paris' and our website reference).

£25 deposits had been received, the balance to be requested during the next few weeks.

Graham and Norma had been to see SW Coaches 48-seat European tour bus and were very pleased with its facilities. We will be using this coach for the trip.

Taunusstein 25-30th November 2010 : 27 members had paid deposits of £45 and tickets had been booked. The balance of £83.94 plus an estimated £30 each for coach travel in England and Germany would be requested in early September. Graham agreed to book the coaches for this side.

Andrew asked if it was too late for him to book and Barbara gave him the flight details to allow him to proceed with his own booking.

Samarate – 2011

Following a suggestion that we should repeat the 2009 experience by booking a hotel for whoever would like to stay on an extra few days after the 2011 twinning visit, Barbara had contacted Gigi to ask if a visit Thursday 9th-Monday 13th June would be convenient. Graham had been offered a special price at a personally recommended hotel in Stresa for four nights 13th-17th (55E, normally 75E pp pn for ½ board). A long discussion took place on whether we should proceed with a provisional hotel booking as the Italians were unable to definitely confirm the twinning date until the end of August.

John pointed out that last time we visited Italy, some members who returned straight after twinning felt that the experience of the trip was diminished because the whole party did not return home together.

Discussions included whether we should go to a different lake, when we should go, how many would have to stay on to make it worthwhile, whether Samarate would be agreeable to our dates, whether it would be an imposition on them to get us to the hotel, whether this particular hotel would still be available.

Roger proposed waiting until confirmation of dates from Samarate before sending information to members. Graham proposed sending out the provisional dates that Gigi had agreed and asking how many would be interested if it was confirmed, so that we could provisionally book hotel rooms.

We voted on Graham's amended proposal : 4 in favour, 6 against
We voted on Roger's proposal : 6 for, 3 against. Roger's proposal was carried.

Website : Barrie had written a piece on Herblay. There would be more information and photographs after the two autumn trips.

Socials/Fundraising :

Tricia and Barrie's barbecue at Yetminster on 10th July had been very enjoyable and successful, raising £50.30, plus £51.40 on the raffle and £100 donations = total £201.70, despite attendance from very few YTA members. John thanked Barrie and Tricia for holding the barbecue.

Theresa asked when the next coffee morning could be held at the Baptist Church and there was a discussion about other possible venues.

Jan suggested another treasure hunt if Kathy would organize it.

Barrie suggested deciding on the date of next year's barbecue early in 2011 so that more members might attend.

Any other business : John had received a call from Somerset Sound who wanted to contact an English-speaker from Herblay for a light-hearted conversation about Herblay and twinning. Donald had suggested Monique and her number had been passed on.

John and Graham both said they were unwilling to stand as chairman and vice-chairman at the AGM which would be Thursday 14th October. Graham agreed to try to book a room at the Baptist Church for this meeting.

Graham raised the subject of reducing the number of twinning visits per year to two: one in, one out, believing that the cost of two trips out in one year is prohibitive to some members, especially as everything is becoming more expensive. This might result in a larger number going on the single trip each year. Roger suggested asking our twinning partners what they think about this suggestion, as they might be in the same position.

Graham explained that it could work as follows:

- 2011 receive Germany, visit Italy
- 2012 receive France, visit Germany
- 2013 receive Italy, visit France
- 2014 receive Germany, visit Italy and so on.

John pointed out that incoming visits can also be expensive. It was agreed to discuss this further at our next meeting and if necessary make a proposal at the AGM.

John thanked Barbara for holding the meeting at her house.

Next meeting : Thursday September 9th, venue to be decided.