

YEOVIL TOWN COUNCIL

MINUTES of a meeting of the **BUILDINGS AND CIVIC MATTERS COMMITTEE** held in the Council Chamber, Town House, 19 Union Street, Yeovil, on **Tuesday 17 November 2009**

(7.00 pm – 8.00 pm)

Present:

Bridget Dollard (Chairman)
John Hann
Steve Hawker
Andrew Kendall
Tony Lock
Wes Read

Also Present:

Tom Parsley – (Yeovil South Ward)
Alan Tawse – Town Clerk
Sarah Hunt – Assistant Town Clerk

PUBLIC COMMENT

There were no comments from members of the public.

7/198 MINUTES

The Minutes of the previous meeting held on 22 September 2009, copies of which had been circulated, were confirmed as a correct record and signed by the Chairman.

7/199 APOLOGIES FOR ABSENCE

Apologies for absence were received from J Vincent Chainey, Phil Chandler, John Cruddas, Clive Davis, Tony Fife, David Gooding, Pete Goodman and Peter Gubbins.

7/200 DECLARATIONS OF INTEREST

There were no declarations of interest.

7/201 CORRESPONDENCE

There were no items of correspondence.

7/202 SPORTS DEVELOPMENT UPDATE (Agenda Item 5)

The Senior Sports Development Officer, Jake Hannis, gave a comprehensive overview of the key sports/physical activity development work undertaken in the Yeovil area in the period from October 2008 to October 2009. Members were impressed with the breadth and number of activities undertaken.

He advised the Committee that due to a two year funding arrangement with Sport England and contributions from other similar sporting bodies, sports development activities in Yeovil would continue relatively unaffected by any cutbacks, at least for the medium term.

Steve advised that although there were no specific local projects planned for the 2012 Olympics, the County was running a programme called Somerset Team 500, which supported talented young athletes.

Jake said that as part of the official Olympic handover in July 2010, an open weekend would be locally organised to encourage young people to get interested in sport.

RESOLVED

- (1) that the report be noted; and
- (2) that the proposal to allocate £2,000 in the 2010/11 budget to support the future sports/physical activity development work undertaken in the Yeovil area be supported and considered later in the meeting as part of the 2010/11 budget-setting process; and
- (3) that a copy of the Sports Development Report be circulated to all Town Council members for information.

7/203 BUS SHELTER UPDATE

Members considered the Assistant Town Clerk's report (Agenda Item 6 refers) and noted that progress was being made in the purchasing and installation of three bus shelters for the town.

RESOLVED

that the report be noted.

7/204 REQUEST FOR A PEDESTRIAN FACILITY AT FOREST HILL

Members noted the Town Clerk's report (Agenda Item 7 refers) and understood, although disappointed, the reasons for the Highway Authority's decision.

RESOLVED

that the report be noted.

7/205 HUISH AND PARK FOOTBRIDGE RESURFACING (Agenda Item 8)

The Assistant Town Clerk updated the Committee with the latest correspondence from the Highways Bridge Maintenance Team Leader.

Members noted that the Park School had asked for the resurfacing works to be done during the Christmas break and that due to the extensive work being carried out at West Hendford, resurfacing would not take place on the Huish Footbridge until March 2010.

Members expressed disappointment at the length of time taken to carry out these works, particularly in light of all the complaints received.

RESOLVED

- (1) that the report be noted; and
- (2) that the Assistant Town Clerk write to the Bridge Maintenance Team Leader to seek assurances that
 - (i) both bridges be gritted prior to icy weather; and
 - (ii) that the Park Footbridge works might commence on a Sunday to minimise inconvenience to pedestrians.

7/206 LOADING/UNLOADING PROHIBITION IN SOUTH STREET

The Committee noted that the Police had no objection to extending the loading ban in South Street (Agenda Item 9 refers). The Committee were keen to progress matters and the Town Clerk was asked to find out from the Highways Engineer how much it would cost to draft the order and to publish a notice in the local paper, given the uncertainty over the County Council's budget availability in 2009/10.

RESOLVED

- (1) that the matters be noted; and
- (2) that the Town Clerk contact the Highways Authority to find out the cost of progressing the legal process at an early date.

7/207 MONMOUTH HALL CHARGES

The Committee considered the Assistant Town Clerk's report (Agenda Item 10 refers) and **RESOLVED** to support the revised charges with effect from 1 April 2010.

7/208 COMMITTEE REVENUE ESTIMATES 2010/11

The Committee considered the report of the Town Clerk (Agenda Item 11 refers). During the ensuing discussion, reference was made to the inclusion of the PWLB loan repayment budget in the Committee's estimates and it was proposed that this be moved to the Policy, Resources and Finance Committee's budget, given the variety of capital schemes to be funded from this source.

Reference was also made to the need to make provision for the external repainting of the Town House in 2010/11 and for the brackets at the front of the building to be upgraded as part of the works.

In response to a query, the Town Clerk outlined the agreement that was in place with the Town Band regarding the sponsorship arrangement.

RESOLVED

- (1) that the budget strategy drawn up by the Finance Working Group be noted and supported; and
- (2) that the draft estimates attached as an appendix hereto be supported and referred to the Policy, Resources and Finance Committee for approval.

7/209 FINANCIAL STATEMENT FOR PERIOD AUGUST/SEPTEMBER 2009

The Committee considered the report of the Finance Administrator (Agenda item 13 refers).

RESOLVED

that the financial statement for the above months be noted.

PUBLIC COMMENT

There were no comments from members of the public.

Chairman

SH
25/11/09

YEOVIL TOWN COUNCIL - ESTIMATES

BUILDINGS AND CIVIC MATTERS COMMITTEE											
NOTES	Item	YEAR 2008/09		YEAR 2009/10			Estimated		YEAR 2010/11		
		Allocated	Spent	Allocated	1/2 year spent 30.09.09	Full year estimated spend to 31.03.10	over spent	under spent	Estimated required	To be allocated	
INCOME 2009/10	Yeovil Town Band - Sponsorship	4,000	4,000	3,500	3,500	3,500			3,500		
1/2 Year 30/09/09	Litter bins	960	244	600	0	600			610		
Monmouth Hall 2,963	Monmouth Hall	20,600	18,818	21,630	11,950	20,000		1,630	17,000		
SCC deleg functions 0	Town House (excluding services)	4,920	5,001	5,170	2,485	5,170			5,270		
Library 0	Town House - business rates	8,000	7,970	8,400	5,018	8,400			9,200		
	Town House - water charges	230	209	250	138	280	30		290		
1/2 year 2,963	Town House - electricity	1,240	1,782	1,700	454	1,800	100		1,840		
	Town House - gas	1,030	1,453	1,365	830	1,600	235		1,630		
	Town House - repairs and maintenance	2,350	9,586	3,000	1,731	3,000			3,060		
	Civic Items (Town Twinning)	570	6	400	39	200		200	210		
ESTIMATED INCOME	Sports Development Officer (SSDC)	2,000	2,000	2,000	0	2,000			2,000		
2009/10	War memorials	260	2,975	280	0	280			290		
Monmouth Hall 4,700	Public noticeboards	260	312	280	0	280			290		
SCC deleg functions 4,000	Community safety	5,290	2,761	4,290	112	4,290			4,380		
Library 3,000	CCTV	22,350	22,350	26,750	0	26,750			30,000		
	PWLB loan repayments	10,150	0	32,211	0	15,352		16,859	30,704		
Yr to 31/03/10 11,700	Millennium Clock	490	577	600	340	340		260	250		
	Transport support	5,300	68	4,000	0	4,000			4,080		
	Public toilets	0	0	18,000	2,289	14,000		4,000	18,360		
ESTIMATED INCOME											
2010/11											
Monmouth Hall 4,935											
SCC deleg functions 4,000											
Library 3,100											
Est. 2010/11 12,035											
	Total expenditure	90,000	80,112	134,426	28,886	111,842	365	22,949	132,964	0	
Notes											
								Estimated underspend (-)		-22,584	
										110,380	
1	PWLB loan repayments reflect costs of servicing £265,000 ten-year fixed-rate loan to meet the costs of replacement public toilets and contribution towards upgrade of Yew Tree Park Play area and the redevelopment of Milford Hall							Estimated 2010/11 income		12,035	
										98,345	
2	Transport Support budget to meet cost of contributions towards new bus shelters and related matters							+ contingencies @ 6%		5,901	
3	Public toilets budget to meet ongoing costs of servicing and maintaining replacement public toilets in Peter Street Car Park									104,246	