

YEOVIL TOWN COUNCIL

MINUTES of a meeting of the **BUILDINGS AND CIVIC MATTERS COMMITTEE** held in the Council Chamber, Town House, 19 Union Street, Yeovil, on **Tuesday 16 November 2010**

(7.00pm to 9.15pm)

Present:

Tony Lock – Chairman
Bridget Dollard
Dave Gooding
Pete Goodman
Dave Greene
Peter Gubbins
John Hann
Andrew Kendall
Wes Read

Also Present:

Alan Tawse – Town Clerk
Sally Freemantle – Assistant Town Clerk

PUBLIC COMMENT

With regard to grit bins, David Peck explained that a grit bin had been located at Plantagenet Chase on the access way to the woods for many years but had been removed a couple of years ago whilst maintenance work was being carried out in the woods. He appealed to the Committee to reinstate the grit bin in that location.

7/268 MINUTES

The Minutes of the previous meeting held on 21 September 2010, copies of which had been circulated, were approved as a correct record and signed by the Chairman.

7/269 APOLOGIES FOR ABSENCE

Apologies for absence were received from Philip Chandler and Clive Davis.

7/270 DECLARATIONS OF INTEREST

There were no declarations of interest.

7/271 CORRESPONDENCE

The Assistant Town Clerk informed the Committee that a letter had been received from Yeovil Town Band explaining that as of 1 January 2011 the band will be a First Section band and they will be endeavouring next year to get back into the Championship Section again.

The Chairman distributed photographs of the war memorial with the new retaining wire system in place to keep the wreaths in position.

It was commented that the system worked well.

RESOLVED

that the matters be noted.

7/272 POLICE COMMUNITY SUPPORT OFFICER UPDATE

Unfortunately the PCSO was unable to attend the meeting however, the Chairman drew the Committee's attention to a recently received letter from the Mendip and South Somerset Community Safety Partnership regarding the new action plan being produced by the Area South Community Safety Action Panel and requested that members raise any community safety issues with the Assistant Town Clerk to be forwarded to the Area South Community Safety Action Panel by Friday 17 December.

RESOLVED

- (1) that the matter be noted; and
- (2) that Members contact the Assistant Town Clerk regarding community safety issues to be forwarded to the Area South Community Safety Action Panel.

7/273 NEW INITIATIVES

The Committee considered a report by the Assistant Town Clerk (Agenda item 6 refers).

The Assistant Town Clerk informed the Committee that planning permission for the noticeboards would be required but that four boards could be included within one planning permission at a cost of £175.

Discussion took place regarding the usage of the boards and it was noted that Westfield Community Association and Milford Community Association were keen to see new noticeboards and be involved in keeping the information updated.

RESOLVED

- (1) that the matters be noted; and
- (2) that subject to the approval of the Policy Resources and Finance Committee and the Town Council funding be allocated from the New Initiatives Budget for the purchase, installation and planning permission for the boards in the following locations:
 - Westfield (location to be decided in consultation with ward members and the community association)
 - Birchfield (Monmouth Hall)
 - Milford (Milford Hall)

- Forest Hill (shopping precinct)
- Plus two other locations under consideration

7/274 REQUEST FOR SPEED RESTRICTION – PRESTON GROVE

The Committee considered the report by the Assistant Town Clerk (Agenda item 7 refers).

The Committee discussed the request and noted that the no waiting restrictions had already been extended. It was understood that all obligations under the Planning Consent had been met and commented that due to the volume of traffic in the area in the mornings, it was difficult to even achieve a 20mph speed.

RESOLVED

- (1) that the matter be noted; and
- (2) that ward Members refer the request to Somerset County Council's Local Transport Plan Group.

7/275 HIGHWAY WINTER SERVICE 2011/2012

The Committee considered the report by the Town Clerk (Agenda item 8 refers).

RESOLVED

that the matter be noted.

7/276 REQUEST FOR GRIT BINS

The Committee considered the report by the Assistant Town Clerk (Agenda item 9 refers).

It was noted that David Peck had informed the Committee that the requested location for the grit bin on Plantagenet Chase was not at its junction with Cherry Tree Drive but to replace a grit bin which was previously located in the access route to the woods from Plantagenet Chase.

RESOLVED

- (1) that the matter be noted;
- (2) that the Committee purchase three more grit bins for the following locations:
 - Plantagenet Chase (on the access route to the woods)
 - Hillcrest
 - Goldcroft (close to the access to College Green); and
- (3) that any further requests for additional grit bins be considered during the next financial year.

7/277 SAFETHAW – ALTERNATIVE TO ROCK SALT

The Committee considered the report by the Assistant Town Clerk (Agenda item 10 refers).

Whilst the Committee supported the product in principle, it was felt that further investigation was required into partnership working, liability and the practicality of application.

RESOLVED

- (1) that the matter be noted;
- (2) that the matter be referred back to the next meeting of the Buildings and Civic Matters Committee with further information on legal and practical issues; and
- (3) that discussions take place with SSDC to standardise a policy for town centre de-icing arrangements and the possible involvement of their staff and local businesses in the process.

7/278 MILFORD HALL

The Committee considered a report by the Town Clerk (Agenda item 11 refers).

RESOLVED

- (1) that the matter be noted;
- (2) that the rate of hire for non profit making organisations be increased to £3.88 per hour (or part thereof) from 1 April 2011;
- (3) that the rate of hire for private functions be increased to £5.50 per hour (or part thereof) from 1 January 2011;
- (4) that the rate of hire for commercial organisations/persons be increased to £12 per hour (or part thereof) from 1 January 2011;
- (5) that a rate of hire of £7.05 for the main hall kitchen be introduced commencing 1 January 2011; and
- (6) that the damage deposit for private functions be increased to £100 commencing 1 January 2011.

7/279 MONMOUTH HALL CHARGES

The Committee considered the report by the Assistant Town Clerk (Agenda item 12 refers).

RESOLVED

- (1) that the matter be noted; and

- (2) that the proposed charges set out in the report be supported and take effect from 1 April 2011.

7/280 **SPORTS DEVELOPMENT UPDATE**

The Committee considered the report by the Senior Sports and Healthy Lifestyles Officer (Agenda item 13 refers).

RESOLVED

- (1) that the matter be noted;
- (2) that the allocation of £2,000 to support the future sports/physical development work undertaken in the Yeovil area be supported; and
- (3) that the Senior Sport and Healthy Lifestyles Officer be asked for information on the social hotspots in the Yeovil area and where work had been carried out for Yeovil's young people during the last year.

7/281 **A30 RECKLEFORD GAZETTE OFFICE SIGNALS AND TRAFFIC REGULATION ORDER FOR SHERBORNE ROAD/WYNDHAM STREET**

The Chairman informed the Committee that bags had been placed over the traffic lights on 16 November 2010.

RESOLVED

that the matter be noted.

7/282 **ROAD NAMING PROPOSAL**

The Committee considered the report by the Assistant Town Clerk (Agenda item 15 refers).

RESOLVED

- (1) that the matter be noted; and
- (2) that the proposed road names of Brinsop Crescent and Elliot Close for roads off the existing St Georges Avenue be supported.

7/283 **CONFIRMATION OF NEW STREET NAMES**

The Committee noted that the street names, Tanyard Way, Givele Close, Erica Close and Sherwell Close had been confirmed.

RESOLVED

that the matters be noted.

7/284 **COMMITTEE REVENUE ESTIMATES**

The Committee considered the report by the Town Clerk (Agenda item 17 refers).

During the ensuing discussion, concern was raised that the Transport Support Budget allocation had been reduced by £2,080 and it was felt that the Community Safety Budget required an increase.

It was also requested that a presentation be given at the next meeting regarding the CCTV cameras in the town centre.

With regard to the budget allocation for gas and electricity, the Town Clerk informed the Committee that following a review, more competitive rates had been secured for the provision of the services to the Council's premises and the anticipated reduction in cost has been reflected in the draft estimates.

In response to a query, the Town Clerk outlined the Council's Policy on the use of the Council Chamber by outside organisations and the provision of supporting facilities to users of the premises.

RESOLVED

- (1) that the budget strategy drawn up by the Finance Working Group be noted and supported;
- (2) that the revised draft estimates attached as an appendix hereto be supported and referred to the Policy, Resources and Finance Committee for approval, subject to:
 - the additional provision of: £130 for Community Safety (to maintain an adequate level of budget provision)
 - additional provision of £2,080 for Transport Support (to reinstate the budget to 2010/2011 level);
- (3) that the Committee undertake a review of the current policy on the use of the Council Chamber by outside organisations and the provision of facilities to users of the premises; and
- (4) that arrangements be made for a presentation to be given at the next meeting on the provision of CCTV cameras in the town centre.

7/285 **NOTES ON BUDGET**

The Committee considered the report by the Town Clerk (Agenda item 18 refers).

RESOLVED

that the notes on the budget be noted.

7/286 **FINANCIAL STATEMENT – AUGUST/SEPTEMBER 2010**

The Committee considered the report of the Finance Administrator (Agenda item 19 refers).

RESOLVED

that the Financial Statement for August and September 2010 be noted.

PUBLIC COMMENT

There were no comments from members of the public.

Chairman

SF/JW
18/11/10

YEovil TOWN COUNCIL - ESTIMATES

BUILDINGS AND CIVIC MATTERS COMMITTEE

		YEAR 2009/10		YEAR 2010/11		Estimated		YEAR	
NOTES	Item	Allocated	Spent	Allocated	1/2 year spent 30.09.10	Full year estimated spend to 31.03.11	over spent	under spent	Estimated required
INCOME 2010/11	Yeovil Town Band - Sponsorship	3,500	3,500	3,500	3,500	3,500			3,000
1/2 Year 30/09/10	Litter/Grit bins	600	0	610	431	610			620
Monmouth Hall 3,593	Monmouth Hall	21,630	18,364	17,000	5,753	15,000		2,000	15,200
SCC deleg functions 0	Town House (excluding services)	5,170	5,629	5,270	3,203	6,300	1,030		6,420
Library 0	Town House - business rates	8,400	8,366	9,200	5,464	9,200			9,380
	Town House - water charges	250	289	290	112	290			300
1/2 year 3,593	Town House - electricity	1,700	911	1,840	1,861	2,640	800		1,500
	Town House - gas	1,365	1,470	1,630	868	1,600		30	1,400
	Town House - repairs and maintenance	3,000	2,424	5,060	4,666	5,900	840		3,000
	Civic Items (Town Twinning)	400	39	210	0	210			210
ESTIMATED INCOME	Sports Development Officer (SSDC)	2,000	2,000	2,000	0	2,000			2,000
2010/11	War memorials	280	0	290	1,340	2,280	1,990		300
Monmouth Hall 6,000	Public noticeboards	280	145	290	30	290			300
SCC deleg functions 4,000	Community safety	4,290	4,188	4,380	481	4,380			4,600
Library 2,600	CCTV	26,750	26,750	30,000	15,000	30,000			30,000
	Millennium Clock	600	380	250	251	251	1		260
Yr to 31/03/11 12,600	Transport support	4,000	5,126	4,080	0	2,000		2,080	4,080
	Public toilets	18,000	9,524	18,360	6,991	16,000		2,360	16,320
ESTIMATED INCOME									
2011/12									
Monmouth Hall 6,200									
SCC deleg functions 4,000									
Library 2,700									
Est. 2011/12 12,900									
	Total expenditure	102,215	89,105	104,260	49,951	102,451	4,661	6,470	98,890
Notes									
									Estimated underspend (-)
1	Transport Support budget to meet cost of contributions towards new bus shelters and related matters								Estimated 2011/12 income
2	Public toilets budget to meet ongoing costs of servicing and maintaining replacement public toilets in Peter Street Car Park								+ contingencies @ 5%

