

YEOVIL TOWN COUNCIL

MINUTES of the reconvened **ANNUAL MEETING** of **YEOVIL TOWN COUNCIL** held in the Council Chamber, Town House, 19 Union Street, Yeovil on **Tuesday 13 May 2008**

(7.30pm to 8.50pm)

Present:

Wes Read – Mayor	John Hann
J Vincent Chainey	Steve Hawker
Philip Chandler	Simon Hester
John Cruddas	Andrew Kendall
Clive Davis	Ruth Kendall
Bridget Dollard	Tony Lock
Tony Fife	Ian Martin
Julian Freke	Pat Martin
Dave Gooding	Tom Parsley (until 7.54pm)
Pete Goodman	David Recardo
John Grana	Alan Smith
Dave Greene	

Also present:

Alan Tawse - Town Clerk

PUBLIC COMMENT

There were no comments from the Members of the Public

GRANT PRESENTATIONS

The Mayor presented cheques to representatives of the following organisations for the purposes indicated:

Organisation	Purpose	Amount
4 th Yeovil Brownies	Hire of Monmouth Hall for Group's activities	£1,000
Pipsqueaks	Hire of Monmouth Hall for Group's activities	£260

7/155 **MINUTES**

The Minutes of the previous meeting held on 1 April 2008, copies of which had been circulated, were confirmed as a correct record and signed by the Mayor.

7/156 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Peter Gubbins.

7/157 **DECLARATIONS OF INTEREST**

Bridget Dollard declared a personal and prejudicial interest in the supplementary agenda item - Holy Trinity Scout Group – Certificate of Recognition, by virtue of her position as a Leader of the Beaver Scout Group. John Cruddas declared a personal interest in the same item in view of his position as Patron of the Yeovil and District Scout Association. Ian Martin and Pat Martin each declared a personal interest in the supplementary agenda item – Yeovil May Festival Grant Application, by virtue of their paid subscriptions to the festival organisation.

7/158 **MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS**

Details of the Mayor and Deputy Mayor's recent and forthcoming engagements and announcements were attached to the Agenda.

The Mayor referred at the meeting to the recent town twinning visit by visitors from Samarate, Italy during which he had been presented with a travelling clock by the Mayor of Samarate. The Mayor had reciprocated this kind gesture on behalf of the Town Council.

Reference was also made to the recent award of Quality Parish Status to Brympton Parish Council, and the Town Clerk undertook to write a letter of congratulations to the Parish Council in recognition of this achievement.

7/159 **CORRESPONDENCE**

The Town Clerk reported receipt of the following items of correspondence:-

- Letters of thanks from Somerset Polish Community Association, Yeovil Division Guide Headquarters and Vitalise regarding previous grant awards
- Focus on Transport – Somerset County Council newsletter – Spring 2008
- Somerset Community Safety Newsletter – Spring 2008
- Thatch – Rural Community Magazine for Somerset – Spring 2008

7/160 **APPOINTMENT OF COMMITTEES AND OTHER BODIES**

Council considered the appointment and constitution of committees for 2008/09. It was proposed and was duly seconded that the following Service Committees and Area Committees be appointed with the membership indicated: -

Buildings and Civic Matters Committee (14 Members)

Grounds and General Maintenance Committee (10 Members plus 1 co-opted non-voting Member)

Planning and Licensing Committee (10 Members)

Promotions and Activities Committee (14 Members)

Yeovil Central Ward Committee (comprising the Yeovil Central Ward Members)

Yeovil East Ward Committee (comprising the Yeovil East Ward Members)

Yeovil South Ward Committee (comprising the Yeovil South Ward Members)

Yeovil West Ward Committee (comprising the Yeovil West Ward Members)

RESOLVED

- (1) that approval be given to the appointment of the above mentioned Committees; and
- (2) that the Members indicated in Appendix A be appointed to serve on the Service Committees shown.

Council then considered the appointment and membership of the Policy, Resources and Finance Committee.

The Town Clerk indicated that John Grana and Simon Hester had previously given formal notice that they wished to be treated as members of the Central Committee Political Group for the purpose of Standing Order No 45 (Appointment of Committees). He explained that in accordance with the political proportionality provisions of this Standing Order, that Group would be entitled to a seat on the Policy, Resources and Finance Committee.

It was proposed, seconded and

RESOLVED

that the Policy, Resources and Finance Committee be appointed comprising the following membership: -

Mayor (Ex-Officio)
Deputy Mayor (Ex-Officio)
Chairman of Policy, Resources and Finance Committee (Ex-Officio)
Buildings and Civic Matters Committee (Chairman and Vice Chairman)
Grounds and General Maintenance Committee (Chairman and Vice Chairman)
Planning and Licensing Committee (Chairman and Vice Chairman)
Promotions and Activities Committee (Chairman and Vice Chairman)
Yeovil Central Ward Committee (one nominated Member)
Yeovil East Ward Committee (one nominated Member)
Yeovil South Ward Committee (one nominated Member)
Yeovil West Ward Committee (one nominated Member)
Nominated representative of the Central Committee (John Grana)

Council then considered the election of the Chairman of the Policy, Resources and Finance Committee for 2008/09 in accordance with Standing Order 48A.

It was proposed, seconded and

RESOLVED

that Tony Lock be elected Chairman of the Policy, Resources and Finance Committee for 2008/09.

Council then agreed to adjourn the meeting to enable the four Service Committees to meet and elect their respective Chairmen and Vice Chairmen and for the four Area Committees to meet and elect their respective Chairmen, Vice Chairmen and to appoint their representative to serve on the Policy, Resources and Finance Committee.

On the resumption of the meeting, the Town Clerk informed Members of the appointments made by the four Service Committees and four Area Committees during the adjournment.

The Council then considered the appointment of three representatives to serve on the Yeovil Crematorium and Cemetery Joint Committee.

RESOLVED

- (1) that Dave Gooding, John Hann and Alan Smith be appointed to serve on the Yeovil Crematorium and Cemetery Joint Committee; and
- (2) that the meeting be further adjourned to enable the Policy, Resources and Finance Committee to elect a Vice Chairman.

On the resumption of the meeting, the Town Council considered the reappointment of the Indoor Recreation Services Review Panel and the membership thereof.

RESOLVED

that the Indoor Recreation Services Review Panel be reappointed and the following Members be appointed to serve thereon for the ensuing year: -

Wes Read – Mayor

Bridget Dollard – Chairman of the Buildings and Civic Matters Committee

Steve Hawker – Vice Chairman of the Building and Civic Matters Committee

John Grana

Council then considered the appointment of a representative of the Opposition Group on the Council for consultation purposes under the Council's Emergency Procedure.

RESOLVED

that John Grana be appointed as the representative of the Opposition Group for this purpose.

7/161 APPOINTMENT OF REPRESENTATIVES TO SERVE ON OUTSIDE BODIES FOR 2008/09

Council considered the appointment of representatives to serve on Outside Bodies for the ensuing year.

During the ensuing discussion, reference was made to the possibility of the Town Council's representation on the Yeovil Vision Project Management Board being extended to enable an additional member of the Town Council to serve on this body in a non-voting observer capacity.

The Town Clerk explained that he would need to formally approach the Board to seek their views on whether this would be acceptable, and report his findings to a future meeting.

Reference was also made to the role of the Board and the Yeovil Vision Steering Group, and the arrangements that were in place for keeping members informed of the progress of matters under discussion by both bodies.

RESOLVED

- (1) that the Members indicated be appointed to serve as representatives of the Town Council for 2008/09 on the Outside Bodies identified at Appendix B to these Minutes;
- (2) that the Town Clerk explore the possibility of the Town Council being granted an additional member representative place on the Yeovil Vision Project Management Board, in a non-voting observer capacity;
- (3) that the Town Clerk's findings be reported to the next meeting of the Town Council, and the Town Council's member representation thereon be reviewed in light of his findings.

7/162 PUBLIC TOILETS – YEOVIL TOWN CENTRE

Council considered the supplementary report of the Town Clerk.

During the ensuing discussion, Members expressed their support for the progress made by the Joint Working Group in the implementation of this project.

RESOLVED

- (1) that the developments outlined in the above report and progress to date be noted; and
- (2) that support, in principle, be given to the Town Council meeting the revised anticipated annual operational costs (£22,000) of a third set of public toilets in the Town Centre, on the basis set out in the report.

7/163 HOLY TRINITY SCOUT GROUP – CERTIFICATE OF RECOGNITION

(Bridget Dollard, having declared a personal and prejudicial interest in this item, left the room during its consideration and took no part in the discussion or voting thereon).

Council considered the supplementary report of the Town Clerk.

During the ensuing discussion, reference was made to the substantial contribution made by youth organisations in the Town towards the personal development of young people, and the need to ensure that the work of all such organisations was fully recognised.

RESOLVED

- (1) that the development be noted;

- (2) that a Certificate of Recognition be awarded to the Holy Trinity Scout Group to mark the 90th anniversary of the founding of the organisation; and
- (3) that an analysis of recent and forthcoming anniversaries of youth organisations in the Town be undertaken and the outcome be reported to a future meeting of the Promotions and Activities Committee, at which consideration be given to how their achievements to date may be fully recognised.

7/164 **YEOVIL MAY FESTIVAL – GRANT APPLICATION**

Council considered the supplementary report of the Town Clerk.

RESOLVED that a grant of £300 be awarded towards the costs of the forthcoming Yeovil May Festival. (S.145 of the Local Government Act 1972 - as amended).

7/165 **SOUTH SOMERSET TOGETHER – EVENTS 2008**

Council considered the supplementary report of the Town Clerk.

RESOLVED

- (1) that the two forthcoming events be noted; and
- (2) that any Member wishing to attend either of these events be requested to inform the Town Clerk, to enable places to be reserved.

7/166 **PARISH CAPPING**

Council considered the supplementary report of the Town Clerk.

RESOLVED

- (1) that the matter be noted; and
- (2) that approval be given to the submission of the proposed additional motion to the forthcoming National Association of Local Councils (NALC) Annual Conference on the above subject.

7/167 **REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS**

The Chairman of the Planning and Licensing Committee presented the Minutes from the previous cycle of meetings, drawing attention to specific references to Council, any matters of particular interest and answering any questions.

Planning and Licensing Committee

26 March 2008
7 April 2008
21 April 2008

7/168 **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

The Minutes of the following meetings of Outside Bodies were attached to the Agenda and Members were given an opportunity to raise matters relating to them: -

Yeovil Town Centre Consultative Panel

19 March 2008

Yeovil Twinning Association

10 April 2008

Yeovil Crematorium and Cemetery Committee

16 April 2008

7/169 **MEMBERS' ATTENDANCE**

RESOLVED

that the Schedule of Members' Attendance at Council and Committee meetings in 2007/08, as attached to the Agenda, be received.

Mayor

AT
15/5/08

Yeovil Town Council – Committee Membership 2008/09

Buildings and Civic Matters Committee (14 members)

J Vincent Chainey
Philip Chandler (<i>Ex-officio</i>)
John Cruddas
Clive Davis
Bridget Dollard (<i>Chairman</i>)
Tony Fife
Dave Gooding
Pete Goodman
Peter Gubbins
John Hann
Steve Hawker (<i>Vice-Chairman</i>)
Andrew Kendall
Tony Lock
Wes Read (<i>Ex-officio</i>)

Grounds and General Maintenance Committee (11 members)

Philip Chandler (<i>Ex-officio</i>)
Dave Gooding
Pete Goodman
John Grana
Dave Greene (<i>Vice-Chairman</i>)
John Hann
Steve Hawker
Simon Hester
Wes Read (<i>Ex-officio</i>)
Alan Smith (<i>Chairman</i>)
Jon Trevett (<i>co-opted non-voting</i>)

Planning and Licensing Committee (10 members)

J Vincent Chainey
Philip Chandler (<i>Chairman</i>) (<i>Ex-officio</i>)
Clive Davis (<i>Vice-Chairman</i>)
Julian Freke
Pete Goodman
John Grana
Simon Hester
Tom Parsley
Wes Read (<i>Ex-officio</i>)
David Recardo

Promotions and Activities Committee (14 members)

J Vincent Chainey
Philip Chandler (<i>Ex-officio</i>)
Tony Fife
Julian Freke
Dave Gooding (<i>Vice-Chairman</i>)
John Grana
Simon Hester
Ruth Kendall
Tony Lock
Ian Martin
Pat Martin
Wes Read (<i>Ex-officio</i>)
David Recardo (<i>Chairman</i>)
Alan Smith

Policy, Resources and Finance Committee (15 members)

Philip Chandler (<i>Ex-officio</i>)
Clive Davis
Bridget Dollard
Tony Fife
Dave Gooding
John Grana
Dave Greene
Steve Hawker
Andrew Kendall
Tony Lock (<i>Chairman</i>)
Pat Martin (<i>Vice-Chairman</i>)
Tom Parsley
Wes Read (<i>Ex-officio</i>)
David Recardo
Alan Smith

May 2008

**Town Council
Appointments to Outside Bodies - 2008/09**

Appendix B

Organisation	Representation 2007/08	Representation 2008/09
Abbey Community Association	Dave Gooding	Dave Gooding
Area South Community Safety Action Team	Ian Martin	Ian Martin
Barnabas Housing Association (incorporating South Somerset Womens Refuge)	Ruth Kendall	Ruth Kendall
Begging Working Group	Mayor Pat Martin	Mayor Pat Martin
Birchfield Community Association	Pete Goodman	Pete Goodman
Friends of South Somerset Citizens Advice Bureau	Dave Gooding	Dave Gooding
Friends of St John's Parish Church, Yeovil	Julian Freke	Julian Freke
Larkhill Open Spaces Project	Ruth Kendall	Ruth Kendall
Milford Activities Support Group	Peter Gubbins	Peter Gubbins
Newtown Tenants and Residents Association Management Committee	Philip Chandler	Philip Chandler
Parish Tree Warden Scheme	Steve Hawker	Steve Hawker
Sea Cadet Corps – Yeovil Unit 458	John Hann	Andrew Kendall
Somerset Association of Local Councils	Alan Smith	Alan Smith
Somerset Racial Equality Council	Steve Hawker	Steve Hawker
South Somerset Citizens Advice Bureau	Dave Gooding	Dave Gooding
South Somerset Countryside Steering Group	David Recardo	David Recardo
South Somerset Disability Forum	Clive Davis	Clive Davis
Sunningdale Doorstep Green Steering Group	David Recardo	David Recardo
Woborns Almshouse Charitable Trust	Mayor J Vincent Chainey Julian Freke Alan Smith	Mayor J Vincent Chainey Julian Freke Alan Smith
Yeovil Chamber of Trade	Town Clerk/Mayor	Town Clerk/Mayor
Yeovil Free School and John Nowes Exhibition Foundation	Pat Martin	Pat Martin
Yeovil in Bloom Management Panel	All Members of Promotions and Activities Committee and David Recardo	All Members of Promotions and Activities Committee
Yeovil Recreation Charity (formerly the Preston Grove Recreation Field for Adults Charity)	John Cruddas Peter Gubbins Pat Martin Alan Smith	John Cruddas Peter Gubbins Pat Martin Alan Smith
Yeovil Shopmobility Charity	Clive Davis	Clive Davis
Yeovil Town Centre Consultative Panel (4 members plus Mayor)	Mayor Clive Davis Ian Martin Wes Read David Recardo	Mayor Clive Davis Tony Lock Ian Martin David Recardo
Yeovil Town Centre Partnership Steering Group	Pat Martin	Pat Martin
Yeovil Twinning Association	Andrew Kendall Tom Parsley	Andrew Kendall Tom Parsley
Yeovil United Charities	Clive Davis (to 2009) Julian Freke (to 2008) Dave Gooding (to 2009)	Clive Davis (to 2009) Julian Freke (to 2011) Dave Gooding (to 2011)
Yeovil Vision Project Management Board	David Recardo Town Clerk (Wes Read and Assistant Town Clerk – substitutes)	David Recardo Town Clerk (Wes Read and Assistant Town Clerk – substitutes)
Yeovil Vision Steering Group	Pat Martin	Pat Martin