

YEOVIL TOWN COUNCIL

MINUTES of the reconvened **ANNUAL MEETING** of **YEOVIL TOWN COUNCIL** held in the Council Chamber, Town House, 19 Union Street, Yeovil on **Tuesday 11 May 2010**

(7.30pm to 8.50pm)

Present:

Philip Chandler – Mayor	Simon Hester
J Vincent Chainey	Andrew Kendall
Clive Davis	Ruth Kendall
Bridget Dollard	Tony Lock
Tony Fife	Ian Martin
Julian Freke	Pat Martin
Pete Goodman	Tom Parsley
John Grana	Wes Read
Dave Greene	David Recardo
Peter Gubbins	Alan Smith
Steve Hawker	

Also present:

Alan Tawse - Town Clerk

GRANT PRESENTATIONS

The Mayor presented a grant cheque to a representative of the following organisation for the purposes indicated:

Applicant	Amount	Purpose
South Somerset Association for Voluntary and Community Action Ltd (SSVCA)	£1,500	Towards core running costs

PUBLIC COMMENT

In response to a query by Viv Cornelius, the Mayor indicated that, owing to time constraints, arrangements had not yet been made by the Town Council to formally recognise the contribution made by longstanding former Cllr John Cruddas who had recently resigned from the Town Council for health reasons.

7/469 **MINUTES**

The Minutes of the previous meeting held on 6 April 2010, copies of which had been circulated, were confirmed as a correct record and signed by the Mayor.

7/470 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Dave Gooding and John Hann.

7/471 **DECLARATIONS OF INTEREST**

Ian Martin and Pat Martin each declared a personal and prejudicial interest in Agenda item 11 (Grant Application – Yeovil May Festival) by virtue of their paid subscriptions to the festival organisation.

7/472 **MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS**

Details of the Mayor and Deputy Mayor's recent and forthcoming engagements and announcements were attached to the Agenda.

He also referred to the successful Annual Town Crier's Competition that had taken place in the Town Centre on the previous Saturday, and extended his thanks to Bruce Trigger – Yeovil Town Crier and all the Town Council staff who had helped with the organisation and running of the event.

7/473 **CORRESPONDENCE**

The Town Clerk reported receipt of the following items of correspondence:-

- Invitation from South Somerset District Council to attend the Annual Meeting with Area South Town and Parish Councils
- Update from Somerset County Council on the management of public rights of way in Somerset
- Confirmation of Alcohol Consumption in Public Places Designation Order in respect of Yeovil Recreation Ground
- Yeovil Federation Director's Report – April 2010
- Somerset Community Safety Newsletter – Spring 2010
- Avon and Somerset Police Authority Newsletter – April 2010
- South Western Ambulance Service Newsletter – Spring 2010
- Wessex Water Magazine – Spring/Summer 2010
- Tree Council Newsletter – Spring/Summer 2010

He also indicated that he had emailed all town councillors on the previous day to inform them that a formal request had been received by the Proper Officer for the current vacancy in the Yeovil Central Ward to be filled by an election. He added that the date of the poll that would take place should the election be contested would be circulated when known.

7/474 **APPOINTMENT OF COMMITTEES AND OTHER BODIES**

Council considered the appointment and constitution of committees for 2010/11. It was proposed and was duly seconded that the following Service Committees and Area Committees be appointed with the membership indicated: -

Buildings and Civic Matters Committee (11 Members)

Grounds and General Maintenance Committee (12 Members plus 1 co-opted non-voting Member)

Planning and Licensing Committee (10 Members)

Promotions and Activities Committee (10 Members)

Yeovil Central Ward Committee (comprising the Yeovil Central Ward Members)

Yeovil East Ward Committee (comprising the Yeovil East Ward Members)

Yeovil South Ward Committee (comprising the Yeovil South Ward Members)

Yeovil West Ward Committee (comprising the Yeovil West Ward Members)

RESOLVED

- (1) that approval be given to the appointment of the above mentioned Committees; and
- (2) that the Members indicated in Appendix A be appointed to serve on the Service Committees shown.

Council then considered the appointment and membership of the Policy, Resources and Finance Committee.

The Town Clerk indicated that John Grana and Simon Hester had previously given formal notice that they wished to be treated as members of the Central Committee Political Group for the purpose of Standing Order No 45 (Appointment of Committees). He explained that in accordance with the political proportionality provisions of this Standing Order, that Group would be entitled to a seat on the Policy, Resources and Finance Committee.

It was proposed, seconded and

RESOLVED

that the Policy, Resources and Finance Committee be appointed comprising the following membership: -

Mayor (Ex-Officio)
Deputy Mayor (Ex-Officio)
Chairman of Policy, Resources and Finance Committee (Ex-Officio)
Buildings and Civic Matters Committee (Chairman and Vice Chairman)
Grounds and General Maintenance Committee (Chairman and Vice Chairman)
Planning and Licensing Committee (Chairman and Vice Chairman)
Promotions and Activities Committee (Chairman and Vice Chairman)
Yeovil Central Ward Committee (one nominated Member)
Yeovil East Ward Committee (one nominated Member)
Yeovil South Ward Committee (one nominated Member)
Yeovil West Ward Committee (one nominated Member)
Nominated representative of the Central Committee (John Grana)

Council then considered the election of the Chairman of the Policy, Resources and Finance Committee for 2010/11 in accordance with Standing Order 48A.

It was proposed, seconded and

RESOLVED

that David Recardo be elected Chairman of the Policy, Resources and Finance Committee for 2010/11.

Council then agreed to adjourn the meeting to enable the four Service Committees to meet and elect their respective Chairmen and Vice Chairmen and for the four Area Committees to meet and elect their respective Chairmen, Vice Chairmen and to appoint their representative to serve on the Policy, Resources and Finance Committee.

On the resumption of the meeting, the Town Clerk informed Members of the appointments made by the four Service Committees and four Area Committees during the adjournment.

The Council then considered the appointment of three representatives to serve on the Yeovil Crematorium and Cemetery Joint Committee.

RESOLVED

- (1) that Dave Gooding, John Hann and Alan Smith be appointed to serve on the Yeovil Crematorium and Cemetery Joint Committee; and
- (2) that the meeting be further adjourned to enable the Policy, Resources and Finance Committee to elect a Vice Chairman.

On the resumption of the meeting, the Town Council considered the re-appointment of various internal bodies.

RESOLVED

- (1) that the Standing Orders Sub-Committee be re-appointed and the following Members be appointed to serve thereon for the ensuing year:

Mayor
Deputy Mayor
Chairman of the Policy, Resources and Finance Committee
Steve Hawker
Simon Hester

- (2) that the Former Ski and Activity Centre Steering Group be appointed and the following Members be appointed to serve thereon for the ensuing year:

Mayor
Chairman of the Policy, Resources and Finance Committee
Vice-Chairman of the Policy, Resources and Finance Committee
Member of Central Ward (to be determined by the Central Ward Committee)
Member of South Ward (to be determined by the South Ward Committee)

- (3) that the Bus Shelters Sub-Committee be appointed and the following Members be appointed to serve thereon for the ensuing year:

J Vincent Chainey	(Central Ward)
Tony Fife	(East Ward)
Ruth Kendall	(West Ward)
Alan Smith	(South Ward)

- (4) that the Indoor Recreation Services Review Panel not be re-appointed and its duties be undertaken instead by the Buildings and Civic Matters Committee.

Council then considered the appointment of a representative of the Opposition Group on the Council for consultation purposes under the Council's Emergency Procedure.

RESOLVED

that John Grana be appointed as the representative of the Opposition Group for this purpose.

7/475 APPOINTMENT OF REPRESENTATIVES TO SERVE ON OUTSIDE BODIES FOR 2010/11

Council considered the appointment of representatives to serve on Outside Bodies for the ensuing year.

RESOLVED

that the Members indicated be appointed to serve as representatives of the Town Council for 2010/11 on the Outside Bodies identified at Appendix B to these Minutes.

7/476 YEOVIL MAY FESTIVAL – GRANT APPLICATION

(Ian Martin and Pat Martin having each declared a personal and prejudicial interest in the following item left the room during its consideration and took no part in the discussion or voting thereon).

Council considered the report of the Town Clerk (agenda item 11 refers).

RESOLVED

that a grant of £300 be awarded towards the running costs of the forthcoming Yeovil May Festival. (S.145 of the Local Government Act 1972 - as amended).

7/477 REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS

The Chairman of the Planning and Licensing Committee presented the Minutes from the previous cycle of meetings, drawing attention to specific references to Council, any matters of particular interest and answering any questions.

Planning and Licensing Committee

29 March 2010
12 April 2010
26 April 2010

7/478 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

The Minutes of the following meetings of Outside Bodies were attached to the Agenda and Members were given an opportunity to raise matters relating to them: -

Yeovil Twinning Association

11 March 2010

Yeovil Town Centre Consultative Panel

17 March 2010

During the ensuing discussion, reference was made to a letter which had recently been circulated by the Town Centre Manager to traders in the Town Centre regarding the use of A frames to advertise businesses.

It was pointed out that the letter had been sent following the distribution of copies of the new Town Centre shopping leaflet throughout the Town, which would provide an alternative way of promoting local shops and businesses and reduce the need to use A frames, which the Consultative Panel felt, in certain circumstances, posed an unnecessary potential risk to passers-by.

It was indicated that the letter from the Town Centre Manger explained the District Council's planning protocol on the use of A frames to promote businesses, and that the District Council's Planning Enforcement Officer would be providing support in seeking compliance with the protocol.

Yeovil Crematorium and Cemetery Committee

14 April 2010

Members who represented the Town Council on outside bodies were given an opportunity to report on any matters of interest.

7/479 MEMBERS' ATTENDANCE

RESOLVED

that the Schedule of Members' Attendance at Council and Committee meetings in 2009/10, as attached to the Agenda, be received.

7/480 PUBLIC COMMENT

In response to a request from Viv Cornelius, Steve Hawker outlined the matters that had been discussed at a workshop that he had recently attended, on behalf of the Town Council, as part of a planned re-appraisal of the site options for the proposed Yeovil Sports Zone.

He indicated that the views of those attending had been sought on a number of issues concerning the site selection process and the criteria that should be taken into account in this process.

7/481 EXCLUSION OF PRESS AND PUBLIC

RESOLVED

that the press and public be excluded from the remainder of the meeting in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

7/482 **FORMER SKI AND ACTIVITY CENTRE**

Council considered the confidential report of the Town Clerk (agenda item 15 refers).

RESOLVED

- (1) that the recent developments outlined in the report be noted;
- (2) that the views of the Steering Group on the further expression of interest received be noted and supported; and
- (3) that the Town Council concentrates on remarketing the property following a review of the current development brief, which would be submitted for Members' consideration following the conclusion of the planned investigation by the Town Council's Property Agent.

Mayor

AT
18/5/10

Yeovil Town Council – Committee Membership 2010/11

Buildings and Civic Matters Committee (11 members)

Philip Chandler (<i>Ex-officio</i>)
Clive Davis (<i>Ex-officio</i>)
Bridget Dollard
Dave Gooding
Pete Goodman
Dave Greene
Peter Gubbins
John Hann
Andrew Kendall (<i>Vice-Chairman</i>)
Tony Lock (<i>Chairman</i>)
Wes Read

Grounds and General Maintenance Committee (12 members)

J Vincent Chainey
Philip Chandler (<i>Ex-officio</i>)
Clive Davis (<i>Ex-officio</i>)
Dave Gooding
Pete Goodman
John Grana
Steve Hawker (<i>Chairman</i>)
Simon Hester
Andrew Kendall
Tom Parsley
Wes Read
Alan Smith (<i>Vice-Chairman</i>)
Jon Trevett (<i>co-opted non-voting</i>)

Planning and Licensing Committee (10 members)

J Vincent Chainey (<i>Chairman</i>)
Philip Chandler (<i>Ex-officio</i>)
Clive Davis (<i>Ex-officio</i>) (<i>Vice-Chairman</i>)
Julian Freke
Pete Goodman
John Grana
John Hann
Simon Hester
Andrew Kendall
David Recardo

Promotions and Activities Committee (10 members)

Philip Chandler (<i>Ex-officio</i>)
Clive Davis (<i>Ex-officio</i>)
Tony Fife
Dave Gooding
Steve Hawker
Ruth Kendall
Ian Martin (<i>Vice-Chairman</i>)
Wes Read (<i>Chairman</i>)
David Recardo
Alan Smith

Policy, Resources and Finance Committee (15 members)

J Vincent Chainey
Philip Chandler (<i>Ex-officio</i>)
Clive Davis (<i>Ex-officio</i>)
Bridget Dollard
Tony Fife (<i>Vice-Chairman</i>)
John Grana
Vacancy (Central Ward)
Steve Hawker
Andrew Kendall
Tony Lock
Ian Martin
Pat Martin
Wes Read
David Recardo (<i>Chairman</i>)
Alan Smith

May 2010

Organisation	Representation 2010/11
Abbey Community Association	Dave Gooding
Area South Community Safety Action Team	Ian Martin
Barnabas Housing Association (incorporating South Somerset Womens Refuge)	Ruth Kendall
Begging Working Group	Mayor Pat Martin
Birchfield Community Association	Pete Goodman
Friends of South Somerset Citizens Advice Bureau	Tom Parsley
Friends of St John's Parish Church, Yeovil	Julian Freke
Larkhill Open Spaces Project	Ruth Kendall
Milford Activities Support Group	Peter Gubbins
Milford Hall Redevelopment Project Management Board	Andrew Kendall Town Clerk
Newtown Tenants and Residents Association Management Committee	Philip Chandler
Parish Tree Warden Scheme	Steve Hawker
Sea Cadet Corps – Yeovil Unit 458	Andrew Kendall
Somerset Association of Local Councils	Alan Smith
Somerset Racial Equality Council	Steve Hawker
South Somerset Citizens Advice Bureau	Tom Parsley
South Somerset Countryside Steering Group	David Recardo
South Somerset Disability Forum	Clive Davis
Sunningdale Doorstep Green Steering Group	David Recardo
Woborns Almshouse Charitable Trust	Mayor J Vincent Chainey Julian Freke Alan Smith
Yeovil Chamber of Trade	Town Clerk/Mayor
Yeovil Town and Parishes Cluster Workshop	Chairman and Vice-Chairman of the Planning and Licensing Committee
Yeovil Free School and John Nowes Exhibition Foundation	Bridget Dollard
Yeovil in Bloom and Flower and Gardeners' Market Steering Group	All Members of Promotions and Activities Committee
Yeovil Recreation Charity (formerly the Preston Grove Recreation Field for Adults Charity)	Peter Gubbins Pat Martin David Recardo Alan Smith
Yeovil Shopmobility Charity	Clive Davis
Yeovil Town Centre Consultative Panel (4 members plus Mayor)	Mayor Clive Davis Tony Lock Ian Martin David Recardo
Yeovil Town Centre Partnership Steering Group	Pat Martin
Yeovil Transport Strategy Workshop	Chairman of Buildings and Civic Matters Committee
Yeovil Twinning Association	Andrew Kendall David Recardo
Yeovil Vision Project Management Board	Chairman of Policy, Resources and Finance Committee/Town Clerk (Vice-Chairman of Policy, Resources and Finance Committee/Assistant Town Clerk – substitutes)
Yeovil Vision Steering Group	Pat Martin