



# Yeovil Town Council

**Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ**

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**Yeovil Town Council**

The Meeting... **Yeovil Town Council**

The Time... **7.30pm**

The Date... **Tuesday 2 March 2010**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



QUALITY  
TOWN  
COUNCIL

*Alan Tawse*

Alan Tawse

Town Clerk

23 February 2010

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Please contact Alan Tawse at the Town House for more information about this meeting

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## **YEOVIL TOWN COUNCIL**

Wes Read – Mayor of Yeovil

Philip Chandler - Deputy Mayor

J Vincent Chainey

John Cruddas

Clive Davis

Bridget Dollard

Tony Fife

Julian Freke

Dave Gooding

Pete Goodman

John Grana

David Greene

Peter Gubbins

John Hann

Steve Hawker

Simon Hester

Andrew Kendall

Ruth Kendall

Tony Lock

Ian Martin

Pat Martin

Tom Parsley

David Recardo

Alan Smith

# AGENDA

## Prayers

## Public Comment (15 Minutes)

### 1. MINUTES

To confirm as a correct record the Minutes of the previous meeting held on 2 February 2010.

### 2. APOLOGIES FOR ABSENCE

### 3. DECLARATIONS OF INTEREST

### 4. MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS

(See attached at pages 3 to 4)

### 5. CORRESPONDENCE

### 6. YEOVIL RECREATION GROUND

South Somerset District Council is considering the possibility of introducing an order the effect of which, if implemented, would prohibit the consumption of alcohol within a designated area of Yeovil Recreation Ground.

A copy of a letter seeking the Town Council's views on the proposal is attached at page 6 along with a plan highlighting the extent of the land which it is proposed be included in the order.

Council is **RECOMMENDED** to note the matter and to consider its response.

### 7. TOWN MAYOR AND DEPUTY MAYOR

Council is requested to consider nominations for the office of Town Mayor and Deputy Mayor for the Municipal Year 2010/11. The election of Town Mayor and Deputy Mayor will take place at the next Annual Meeting of the Town Council, which will be held on 4 May 2010.

### 8. REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS

(The Minutes of the following meetings are open to discussion. Where a Committee has made a recommendation, that will be listed on a separate sheet circulated with the Agenda).

## **Planning and Licensing Committee**

1 February 2010

15 February 2010

### **9. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

#### **Yeovil Twinning Association**

14 January 2010

#### **Yeovil Crematorium and Cemetery Committee**

20 January 2010

#### **Yeovil Town Centre Consultative Panel**

27 January 2010

### **Public Comment (15 Minutes)**

### **EXCLUSION OF PRESS AND PUBLIC**

The Committee will be requested to pass a resolution excluding the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

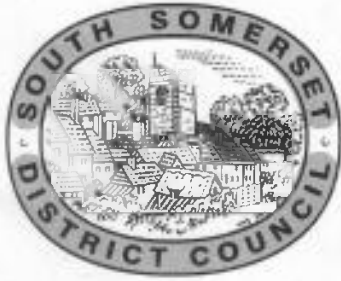
### **10. FORMER SKI AND ACTIVITY CENTRE**

To consider the confidential report of the Town Clerk (copy circulated separately to Members only).

**List of Engagements attended/to be attended by His Worship The Mayor of Yeovil, Councillor Wes Read and the Deputy Mayor of Yeovil, Councillor Philip Chandler from 2 February to 6 April 2010**

04/02/10	The Mayor of Yeovil, Councillor Wes Read, attended the Breatheability Presentation Evening.
06/02/10	The Mayor of Yeovil, Councillor Wes Read, attended the Yeovil Town Band contest at the Octagon Theatre
09/02/10	The Mayor of Yeovil, Councillor Wes Read, hosted a visit to the Town House of the 'Tuesday Group'
16/02/10	The Mayor of Yeovil, Councillor Wes Read, will attend the Mayor of Ferndown's Civic Afternoon
19/02/10	The Deputy Mayor of Yeovil, Councillor Philip Chandler, will attend St Margaret's Somerset Hospice
20/02/10	The Mayor of Yeovil, Councillor Wes Read, and Deputy Mayor, Councillor Philip Chandler, will attend the Girlguiding World Thinking Day celebrations
23/02/10	The Mayor of Yeovil, Councillor Wes Read, will attend the launch of a 12 week Slimming World promotion
25/02/10	The Mayor of Yeovil, Councillor Wes Read, will attend Sherborne House Care Home's 'Dignity in Care Day'
27/02/10	The Mayor of Yeovil, Councillor Wes Read, and Deputy Mayor, Councillor Philip Chandler, will attend the Street Pastor's Commissioning Service
27/02/10	The Mayor of Yeovil, Councillor Wes Read, will attend Yeovil Town Football Club's Help for Heroes football match
03/03/10	The Mayor of Yeovil, Councillor Wes Read, will attend the Duke of Edinburgh Award Presentation Evening.
03/03/10	The Deputy Mayor of Yeovil, Councillor Philip Chandler, will attend the Mayor of Ilminster's Civic Evening
12/03/10	The Mayor of Yeovil, Councillor Wes Read, will host a charity Quiz night at Yeovil Town Football Club
13/03/10	The Mayor of Yeovil, Councillor, Wes Read, will attend the Mayor of Weston-super-Mare's charity ball
14/03/10	The Mayor of Yeovil, Councillor Wes Read, will attend the Elim Pentecostal Church Haiti Earthquake fundraising concert
15/03/10	The Mayor of Yeovil, Councillor Wes Read, will attend the St Michael's Scout Group fundraising evening
16/03/10	The Mayor of Yeovil, Councillor Wes Read will attend Yeovil Operatic Society's performance of "Mame"
18/03/10	The Mayor of Yeovil, Councillor Wes Read, will officially open Hendford Care Home
19/03/10	The Mayor of Yeovil, Councillor Wes Read, will attend a viewing of the 'Flat Stanley project' at the Flexible Learning Centre, Bucklers Mead School
19/03/10	The Mayor of Yeovil, Councillor Wes Read, will attend the Light Infantry Regimental Association's Annual Dinner
19/03/10	The Deputy Mayor of Yeovil, Councillor Philip Chandler, will attend Weymouth and Portland Borough Council's Charity Ball
19/03/10	The Deputy Mayor of Yeovil, Councillor Philip Chandler, will attend St Margaret's Somerset Hospice
20/03/10	The Mayor of Yeovil, Councillor Wes Read, will attend the Mayor of Frome's Charity Dinner
20/03/10	The Deputy Mayor of Yeovil, Councillor Philip Chandler, will attend the Mayor of Taunton Dean's Charity Concert
21/03/10	The Mayor of Yeovil, Councillor Wes Read, will attend the Legal Service of the High Sheriff of Somerset
23/03/10	The Mayor of Yeovil, Councillor Wes Read, will attend the Chairman of South Somerset District Council's civic evening

24/03/10	The Mayor of Yeovil, Councillor Wes Read, will attend South Somerset Schools Music Spectacular
27/03/10	The Mayor of Yeovil, Councillor Wes Read, will host a charity concert – Lest We Forget
27/03/10	The Deputy Mayor of Yeovil, Councillor Philip Chandler, will attend the Mayor of Lyme Regis' Civic Night Dinner and Dance
31/03/10	The Mayor of Yeovil, Councillor Wes Read, will attend the 1st Yeovil Boys Brigade annual display and award night



## South Somerset District Council

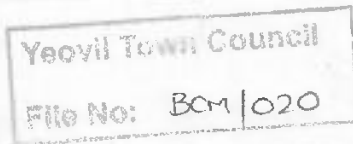
Council Offices, Brympton Way, Yeovil, BA20 2HT  
Telephone: (01935) 462462 Fax: (01935) 462666  
Website: [www.southsomerset.gov.uk](http://www.southsomerset.gov.uk)  
Email: [ssdc@southsomerset.gov.uk](mailto:ssdc@southsomerset.gov.uk)



2007-2009  
Neighbourhood and  
Community Champions:  
The Role of Elected Members  
2006-2007  
Improving Rural Services  
Empowering Communities  
2005-2006  
Getting Closer to Communities

Ian Clarke LL.B Solicitor  
Assistant Director (Legal & Corporate Services)

Alan Tawse  
Clerk to Yeovil Town Council  
The Town House  
19 Union Street  
Yeovil  
Somerset. BA24 1PQ



Date: 28<sup>th</sup> January 2010  
Your Ref:  
Our Ref: IDC/DPPO/Y/Rec  
Ask For: Ian Clarke  
Direct Line: (01935) 462184  
e-mail: [ian.clarke@southsomerset.gov.uk](mailto:ian.clarke@southsomerset.gov.uk)

RECEIVED 29 JAN 2010

Dear Alan

**RE: Criminal Justice and Police Act 2001 – Alcohol Consumption in Public Places –  
Designation Order for Yeovil Town 2010 (No. 4) – Yeovil Recreation Ground**

As you already know, South Somerset District Council has the power to designate an area if it is satisfied that there is nuisance being caused to the public or there are incidents of disorder and these are associated with drinking in that area. The effect of designating an area would mean that it would be an offence if a person failed to comply with a request from a police officer to stop drinking any intoxicating liquor or failed to hand over any containers of such liquor.

After discussions with the Police, the public and local members, an area has been identified where this sort of activity causes them concern. This is now your chance to have your say before any designation takes place (if at all). The Police see this designation procedure as an important part of their crime reduction strategy for the area and obviously are very supportive of this proposal.

I have attached a plan that shows the extent of the land that it is proposed be designated for the purposes of the Act; the land shown shaded red is not included. You may have a view on whether or not the Order should be made so I would be grateful if you would consider the proposal and let me have any representations or comment via post or email by 8<sup>th</sup> March 2010.

Yours sincerely,

Ian Clarke  
Solicitor to the Council  
Assistant Director (Legal & Corporate Services)

Att



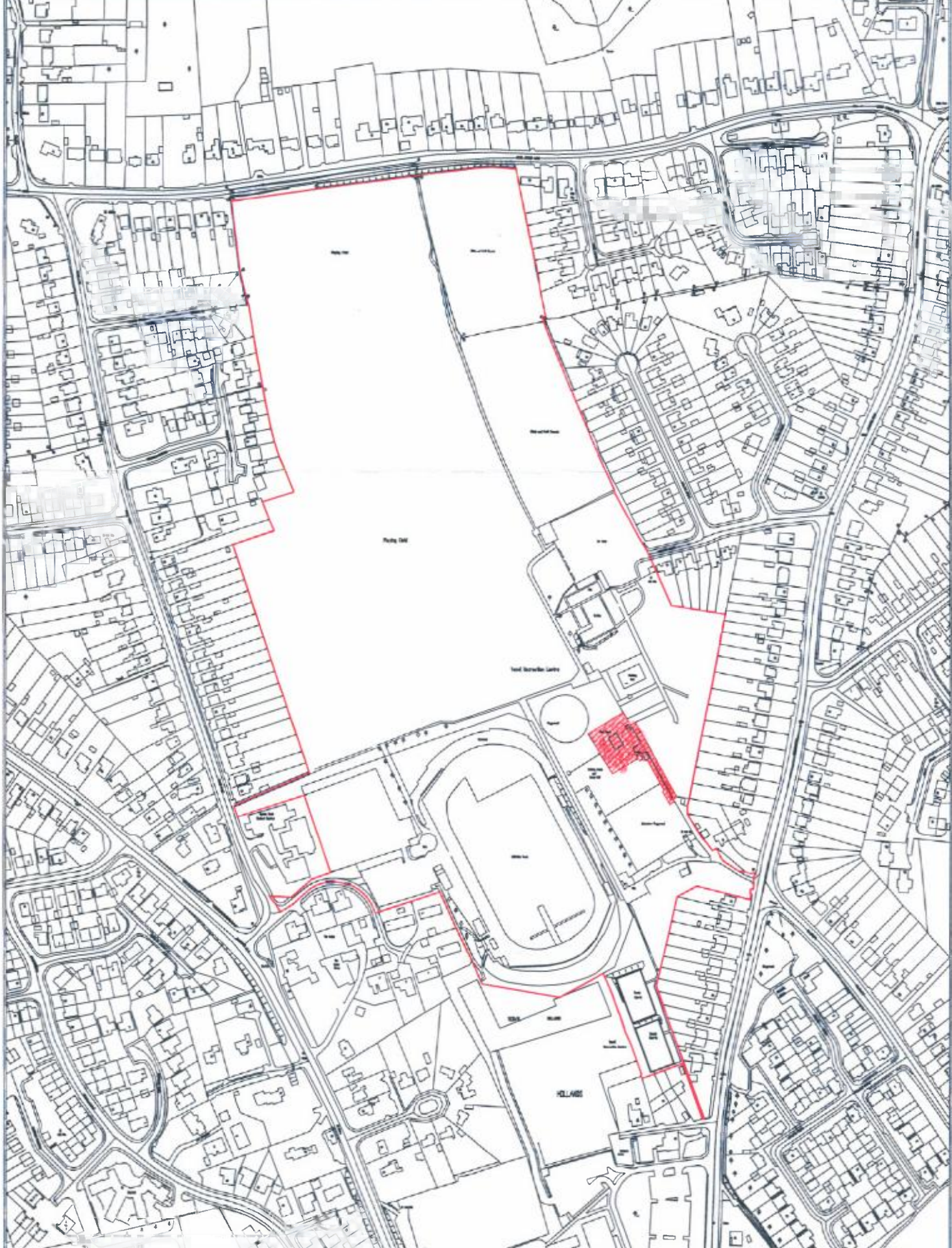
Recycled paper

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another language, please contact me at the above address**



INVESTOR IN PEOPLE

If you have hearing difficulties and have access to a Textphone call: 01935 462440



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**South Somerset District Council**

Engineering & Property Services  
 Brympton Way, Yeovil, Somerset BA20 2HT  
 Tel: 01935 462462

PROJECT

**YEovil RECREATION GROUND  
 SSDC OWNERSHIP**



DRAWING NO. **YEovil REC/OS**

DRAWN BY **N.J.D** DATE **NOV 09**

SCALE **1/2500**

## YEOVIL TWINNING ASSOCIATION

### Minutes of the Committee Meeting held on Thursday 14<sup>th</sup> January 2010

**Present:** John Attwood (Chair), Roger Baker, Suzanne Biddiscombe, Bridget Dollard, Diana Gray (Hosting Officer), Theresa Mahoney, David Recardo, Barbara Stimpson (Sec), Graham Voizey

**Apologies:** Jan Aldridge, Andrew Kendall, Norma Northcott, Barrie Smallcalder (Treasurer), Kathy Smyth, Chris West

**Minutes:** The minutes of the committee meeting on 10<sup>th</sup> December were agreed and signed.-

**Matters arising:** Barbara had queried the amount of the previous contribution paid by members using the YTA coach during the stay in Herblay last time. It was agreed that this seemed excessive.

**Correspondence:** Friendship Force had written to the Chairman asking for their information to be passed on to YTA members and it was agreed that this would be circulated via newsletter.

Action: Barbara

**Treasurer's Report:** As Barrie was unable to attend all meetings, Graham suggested that perhaps he could email our bank balance to the Chairman or Secretary before committee meetings.

#### **Future Visits:**

**Herblay 8-12<sup>th</sup> April 2010:** As a result of canvassing members, 12 had agreed to go on this trip, making it too expensive by coach. (£92 was the estimated cost if 24 travelled and this would therefore double to £184 pp). Air fares were approximately £83 plus transport to/from Bristol/Exeter and coach costs in France. The suggestion of a minibus was not popular.

It was agreed that we should:

- ask members why they are not going – eg, inconvenient dates/not interested/recession
- ask the French for alternative dates before our annual dinner on 28<sup>th</sup> January
- at the dinner, ask members (32 attending) for response to alternative dates

Graham agreed to contact South West Coaches about the provisional booking. Barbara was asked to email Francoise and Herblay committee asking for alternative weekends, and to find out from members if they would prefer other dates.

**Samarate here 28<sup>th</sup> May-2<sup>nd</sup> June 2010:** Theresa said the Italians were hoping to bring a fairly large group on this visit, but no numbers were yet available.

Barbara read an email regarding Yeovil Town Band from Kathy. She had provisionally booked them for the Sunday evening, anticipating that Samarate Orchestra would also be here. It seemed there had been a misunderstanding, and the general consensus was that YTA would put Yeovil Town Band in contact with Samarate Orchestra so that they could make their own arrangements for an exchange if they wished to do so, but YTA would not itself be inviting Samarate Orchestra or arranging a concert.

David suggested that if some members of Samarate Orchestra came on the visit and Yeovil Town Band was practising as usual on the Sunday, the Italian musicians could probably join in the session.

It was agreed that we should:

- write to Yeovil Town Band, including contact details for Samarate Orchestra and explaining that during our recent stay in Samarate a link between the two bands was discussed and they need to pursue this themselves. Action: Barbara
- contact Samarate to clarify the situation, advising them to contact Yeovil Town Council. Action: Theresa. David agreed to ask Alan Tawse if the Town Council had been contacted by Samarate.

Trips – Theresa suggested Windsor Castle and Bristol. Both were popular venues. Bridget had contacted Ian Bird, Yeovil Town Centre Manager, who had agreed to explore some ideas with people from the Italian market and the pizza competition, and arrange a tour & coffee.

**Taunusstein 2010:** The date had been confirmed for 25-30<sup>th</sup> November 2010. John will announce this at the annual dinner.

**Website:** This was briefly discussed but left until a later meeting when Andrew is present. David said he would write something about Yeovil in Bloom for possible inclusion in the website.

**Socials/Fundraising:**

**Coffee Mornings:** Graham asked for official sanction to donate £10 from each coffee morning to the church and this was agreed.

**Annual dinner:** To be held on Thursday 28<sup>th</sup> January – 32 attending. It was agreed to hold a raffle.

**Golf tournament:** John had been approached by a new member who offered to arrange a fund-raising golf tournament, and it was agreed that he would find out more about this possibility.

**Any Other Business:**

Graham had DVDs of the Samarate concert which he proposed distributing in exchange for donations. Bridget suggested sending a copy to the Mayor and Town Council. Action: Graham

The meeting closed at 8.05 pm.

**Next Meeting:**

The next meeting will be at 7 pm on Thursday 11<sup>th</sup> February 2010 at Yeovil College.

**Minutes** of a meeting of **Yeovil Crematorium and Cemetery Committee** held in the Council Chamber, Town House, 19 Union Street, Yeovil on **Wednesday 20 January 2010**

(7.00pm – 8.45pm)

**Present:**

Ruth Kendall	Chairman
Peter Dutton	Brympton Parish Council
Julian Freke	South Somerset District Council
Alf Hill	Yeovil Without Parish Council
Barbara Strong	Yeovil Without Parish Council
Clive Wakely	Funeral Directors' Representative (non-voting)

**Also Present:**

Alan Tawse	Clerk to the Committee
Joy Coombs	Administration Manager
Tom Pullin	Operations Manager
Ian Johns	Property Services Team Leader
Paula Jeffery	Management Accountant
Glenn Ford	Cemetery Foreman

**(1) Public Comment**

There were no comments from the public.

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**(2) Minutes**

The minutes of the previous meeting held on 14 October 2009, copies of which had been circulated, were confirmed as a correct record and signed by the Chairman.

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**(3) Apologies for Absence**

Apologies for absence were received from Rev Ed Bangay, Dave Gooding, John Hann and Alan Smith.

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**(4) Declarations of Interest**

There were no declarations of interest.

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## **(5) Crematorium Capital Programme**

The Committee considered the report of the Property Services Team Leader (agenda item 4 refers).

During the ensuing discussion, reference was made to the planned cremator relining works and the importance of ensuring that future replacement cremators were designed to meet the needs of the changing population.

Attention was also drawn to planned investigations into cost effective ways of reducing the noise impact of heavy rainfall on the Chapel roof.

- RESOLVED:** (1) that the capital work carried out to date during 2009/10 be noted;
- (2) that approval be given to the reprofiled Capital Programme; and
- (3) that the Property Services Team Leader and Management Accountant prepare a joint report on the proposed funding of replacement cremators in the future to facilitate the budgeting for such works.
- 

## **(6) Cemetery Capital Programme**

The Committee considered the report of the Property Services Team Leader (agenda item 5 refers).

Members were advised at the meeting that the quotations had now been received for the re-roofing of the Mess building, the lowest of which was in the sum of £2,700. Whilst this was £1,224 higher than the estimate, it was indicated that the additional cost could be met from savings arising in the costs of carrying out planned improvements to the Cemetery Lodge.

- RESOLVED:** (1) that the capital work carried out to date during 2009/10 be noted; and
- (2) that approval be given to the reprofiled Capital Programme.
- 

## **(7) Original Budget Estimates 2010/11**

The Committee considered the report of the Management Accountant (agenda item 6 refers).

During the ensuing discussion, reference was made to the recharging procedure adopted by the Crematoria Abatement of Mercury Emissions Organisation (CAMEO) and the financial impact which this national initiative had on contributing authorities.

The Management Accountant undertook to prepare an explanatory note on the year-on-year anticipated budget/outturn projections and the internal FRS17 adjustments.

- RESOLVED:**
- (1) that approval be given to the 2010/11 budget estimates – including the proposed fees and charges (attached as Appendix A);
  - (2) that the allocation of the Cemetery deficit (attached as Appendix B) be noted;
  - (3) that the Service Level Agreements with South Somerset District Council for 2010/11 be approved and signed;
  - (4) that the current position of the reserves set out in the report, be noted; and
  - (5) that the recent nationally agreed increase in the CAMEO recharge of £10 per cremation be noted, and the effective date of this increase and its impact on the CAMEO reserve funds be investigated by the Management Accountant and reported back to Members along with the matters referred to in the above-mentioned explanatory note.
- 

## **(8) Bunford Lane – Pedestrian Crossing**

The Committee considered the report of the Clerk to the Committee (agenda item 7 refers).

Members were informed at the meeting that the Highway Authority had now agreed to install a vehicle movement counter on Bunford Lane, which would help assess the case for a pedestrian crossing.

- RESOLVED:**
- (1) that the matter be noted; and
  - (2) that the planned installation of a vehicle movement counter be supported and further consideration be given to the matter at the next meeting when the results of the measurement exercise were expected to be known.
-

**(9) Statistics – April 2009 to December 2009**

The Committee considered the report of the Administration Manager (agenda item 8 refers).

**RESOLVED:** that the matter be noted.

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**(10) Future Meetings**

The Committee considered the report of the Clerk to the Committee (agenda item 9 refers).

**RESOLVED:** that meetings be held at 7.00pm in the Town House, 19 Union Street, Yeovil on the following dates in 2010/11:

Wednesday 14 April 2010

Wednesday 30 June 2010 (6.00pm: followed by Committee Inspection)

Wednesday 20 October 2010

Wednesday 19 January 2011

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**(11) Exclusion of Press and Public**

**RESOLVED:** that the press and public be excluded from the meeting for consideration of the following item in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

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**(12) Memorial Tablets**

The Committee considered the confidential report of the Administration Manager (agenda item 10 refers).

A copy of the tenders received was circulated at the meeting and samples of the stone materials available were displayed.

**RESOLVED:** (1) that the matter be noted; and

(2) that the contract be awarded to the Company referred to in the report for a three-year period in respect of the following stone materials:

Black granite

Marina granite

Nabresina marble

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**(13) Contingency Planning**

The Committee considered the confidential report of the Property Management Team Leader (Agenda item 11 refers).

- RESOLVED:** (1) that the matter be noted; and
- (2) that approval be given to the proposals set out in the report.
- 

**(14) Emission Testing**

The Committee considered the confidential report of the Property Management Team Leader (agenda item 12 refers).

- RESOLVED:** (1) that the matter be noted; and
- (2) that in view of the specialist nature of the works, approval be given to the waiving of Standing Orders with Respect to Contracts to enable a single price quotation to be accepted from the existing supplier of the service.
- 

**(15) Staffing Issues**

The Committee considered the confidential report of the Clerk to the Committee (agenda item 13 refers).

- RESOLVED:** that the matter be noted.
- 

**(16) Cemetery Lodge**

The Committee considered the confidential report of the Clerk to the Committee (agenda item 14 refers).

During the ensuing discussion, reference was made to impending internal works and the disruption these would cause to the occupiers of the premises.

- RESOLVED:** (1) that the matters be noted; and
- (2) that approval be given to the recommendations set out in the above report, subject to the new tenancy agreement coming into effect at an early date and the revised rent being introduced from 1 April 2010.

Chairman.....

**YEOVIL CREMATORIUM AND CEMETERY COMMITTEE****FEES OPERATIVE FROM 1st APRIL 2010 AT YEOVIL CEMETERY**

THE TERM 'PARISHIONER' WHERE USED IN THIS TABLE REFERS TO AN INHABITANT OF THE FORMER BOROUGH OF YEOVIL, THE PARISH OF YEOVIL WITHOUT OR THE PARISH OF BRYMPTON, THE CHARGES FOR INTERMENT, BURIAL AND MEMORIAL RIGHTS AND FOR MEMORIAL APPROVAL ARE SHOWN AS PARISHIONER RATE. IN THE CASE OF A NON PARISHIONER THESE CHARGES WILL BE DOUBLED WHERE INDICATED

**INTERMENT FEES**

Fees for interment apply where the person to be interred is, or immediately before death was a parishioner. In all other cases the fee will be doubled UNLESS the burial and memorial rights were originally purchased at parishioner rate.

For the burial of the body of: -	£
(i) a person whose age at the time of death exceeded sixteen years .....	363.00
(ii) for the burial of cremated remains .....	162.00
(iii) for the scattering of cremated remains (uncontained burial) .....	40.00

**PLEASE NOTE THERE IS NO CHARGE FOR THE INTERMENT OF BABIES AND CHILDREN UP TO THE AGE OF SIXTEEN YEARS**

**BURIAL AND MEMORIAL RIGHTS (for a period of 75 years – subject to review)**

Fees for burial and memorial rights apply where the person to whom the right is granted is a parishioner, in all other cases the fee will be doubled EXCEPT when the rights are purchased by a non parishioner in respect of a parishioner burial, in which case a parishioner fee will apply.

For the purchase of burial and memorial rights: -	
(i) in the children's section .....	50.00
(ii) in the remainder of the cemetery .....	340.00
(iii) in a selected site .....	480.00
(iv) in a grave for cremated remains only .....	230.00

**MEMORIAL APPROVAL FEES**

(i) For the erection of a memorial or vase .....	102.00
(ii) For any inscription on a memorial after the first .....	20.00

**FEES FOR THE MAINTENANCE OF GRAVES inc.VAT**

(i) Grass cutting only .....	42.00
(ii) Grass cutting and planting twice a year .....	60.00

**USE OF THE CEMETERY CHAPEL (PER SERVICE)**..... 74.00

**SEARCHING REGISTERS** for a period of not more than one year ..... 21.00  
for each additional year ..... 17.00

**CERTIFICATE OF ENTRY IN THE BURIAL REGISTER** ..... 17.00

**YEOVIL CREMATORIUM AND CEMETERY COMMITTEE****FEES OPERATIVE FROM 1st APRIL 2010 AT YEOVIL CREMATORIUM****1. CREMATION FEES**

For the cremation of the body of: -	£
(i) A person whose age at the time of death exceeded sixteen years .....	480.00
(ii) For extended time for use of chapel or use of chapel only ..	136.00
(iii) For the cremation of body parts .....	51.00

**PLEASE NOTE - THERE IS NO CHARGE FOR THE CREMATION OF BABIES AND CHILDREN UP TO THE AGE OF 16 YEARS.**

**2. DISPERSAL FEES**

(i) For burying cremated remains where cremation did not take place at Yeovil Crematorium .....	36.00
(ii) Temporary deposit of cremated remains per month (first month free of charge)....	16.00
(iii) For the removal of cremated remains from the Garden of Remembrance (under Home Office Licence) .....	47.00
(iv) Witnessing the interment of cremated remains .....	27.00

**3. CONTAINERS**

(i) Baby urn (white) .....	18.00
(ii) Urn .....	22.00
(iii) Casket .....	33.00

**Note: - if the Funeral Director does not supply a suitable container for the removal of cremated remains, a polytainer will be provided without charge,**

4. Forwarding cremated remains Via Securicor (inc. P&P) .....	49.00
5. Certificate of cremation (the first is issued free of charge) .....	16.00
6. Certified extract from the cremation register .....	16.00

**7. MEMORIAL FEES**

(i) Rose Bush and Plaque to include 5 year maintenance .....	150.00
(ii) Renewal of Rose Bush maintenance for 5 year term .....	50.00

**YEOVIL CREMATORIUM AND CEMETERY COMMITTEE****ALLOCATION OF CEMETERY DEFICIT**

		<b>2009-10 Original Estimate £</b>	<b>2010-11 Original Estimate £</b>
Total Deficit		<b><u>120,170</u></b>	<b><u>120,170</u></b>
Gross Expenditure		170,590	174,950
Less: Fees		<u>-50,420</u>	<u>-54,780</u>
		120,170	120,170
Less Debt Charges by YTC		<u>-</u>	<u>-</u>
		<u>120,170</u>	<u>120,170</u>
80% by 2 Parishes based on electorate @ Jan '09		96,136	96,136
	Y.T.C	22,939	77,204
	Y.W.P.C	<u>5,632</u>	<u>18,932</u>
		<u>28,571</u>	<u>96,136</u>
20% by 3 Parishes based on electorate @ Jan 09		24,034	24,034
	Y.T.C	22,939	16,195
	Y.W.P.C	5,632	3,971
	B.P.C.	<u>5,471</u>	<u>3,868</u>
		<u>34,042</u>	<u>24,034</u>
<b>Allocation of Deficit</b>			
	Y.T.C	<b>93,398.27</b>	<b>93,380.56</b>
	Y.W.P.C	<b>22,903.70</b>	<b>22,926.86</b>
	B.P.C.	<b>3,868.03</b>	<b>3,862.58</b>
		<b><u>120,170</u></b>	<b><u>120,170</u></b>

## **YEOVIL TOWN COUNCIL**

**NOTES** of a meeting of the **YEOVIL TOWN CENTRE CONSULTATIVE PANEL** held in the Council Chamber, Town House, 19 Union Street, Yeovil on **Wednesday 27 January 2010**

(6.00pm – 6.30pm)

### **Present:**

Tony Fife (Chairman)  
Clive Davis – Yeovil Town Council  
Tom Parsley – South Somerset District Council  
Geoff Cave – Retailers and Retail Group  
Desmond Lucas – Retailers and Retail Group  
Sallie Leveridge - South Somerset Disability Forum  
Penny Mitchell – South Street Centre  
Harry Gibson – Yeovil Shopmobility  
Fred Monson – Conservative Party

### **Also Present:**

Alan Tawse – Town Clerk  
Ian Budd – Town Centre Manager  
Kim Close – Area Development Manager (South) SSDC

### **1. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman extended a welcome to Kim Close, who had recently been appointed as Area Development Manager (South) and was attending her first meeting of the Panel.

The Chairman indicated that, in view of the unavailability of a number of Panel Members that evening, the planned presentation by the Head of Operations (Somerset Waste Partnership) had been deferred to a future meeting.

### **2. NOTES OF PREVIOUS MEETING**

The notes of the previous meeting held on 18 November 2009, copies of which had been circulated, were confirmed as a correct record and signed by the Chairman.

### **3. APOLOGIES FOR ABSENCE**

Apologies for absence were received from John Hann, Tony Lock, Ian Martin, Pat Martin, Wes Read, David Recardo, Peter Seib, Alan Smith, and Derrick Pope.

### **4. DECLARATIONS OF INTEREST**

There were no declarations of interest.

## 5. YEOVIL VISION AND TOWN CENTRE REGENERATION

The Chairman gave an update on the latest developments regarding the implementation of the Yeovil Vision initiative, and the delivery of various ongoing planned regeneration works in the Town Centre.

He indicated that the planned Reckleford highway improvement works were almost complete and had resulted in noticeable improvements in traffic flows. He reminded the Panel that the works were part of a series of identified highway improvements along the A30 corridor, which would be implemented as funds became available.

In response to a query it was indicated that the opportunity had been taken to remove traffic lights where they were no longer necessary and it was considered safe to do so.

The Chairman referred to the development of the Foundry House/Mill Lane site, work on which had now commenced. He explained that the first stage of the works would be to construct new pedestrian walkways, which would improve access to the adjoining Country Park, and that further information on the project was available on the District Council's website ([www.southsomerset.gov.uk](http://www.southsomerset.gov.uk))

Turning to the Princes Street Enhancement Scheme, The Panel was informed that consultants had now been appointed to look at the options available under Phase 2 of the project and to produce estimated costings. The improvement of access to Yeovil District Hospital and Yeovil College was being considered as part of the proposals, and it was hoped that both of these organisations would contribute towards the costs involved.

During the ensuing discussion, the Panel expressed their support for the efforts being made to deliver the Yeovil Vision, and the implementation of regeneration works in the Town Centre.

Sallie Leveridge drew attention to the outstanding modifications to various dropped kerbs in Princes Street, which had been raised at previous meetings of the Panel but which had yet to be carried out.

The Town Clerk indicated that the matter had been reported to the Highways Authority on several occasions and, in line with the wishes expressed at the last meeting of the Panel, the Assistant Director (Communities) had written to the Highway Authority expressing the Panel's disappointment at the delays in carrying out these works and seeking their co-operation to these being undertaken as a matter of urgency.

Ha added that, in line with a further request of the Panel, a representative of the Highways Authority had been invited to attend a site visit with interested members of the Panel to demonstrate the outstanding dropped kerb issues in other parts of the Town Centre - with a view to these additional works also being undertaken in the near future. A response was awaited.

During the ensuing discussion, Members expressed their disappointment at the delay in the Highway Authority addressing these outstanding issues.

## **IT WAS AGREED**

- (1) that the matters be noted; and
- (2) that the ongoing delays in resolving the above-identified outstanding issues relating to dropped kerbs be noted with deep concern, and the Town Clerk arrange for these matters to be drawn to the attention of the Corporate Director (Environment Directorate) of Somerset County Council to make her aware of the situation and to expedite a response and early resolution of the matters.

### **6. HIGHWAY OBSTRUCTIONS**

The Town Centre Manager reported that the final draft of the new leaflet had now been approved and had been sent for printing. Copies were due back on 8/9 February and would be distributed throughout the Town. He added that they would be available from a number of locations – including local shops, the King George Street Library, Council Offices and the Tourist Information Centre, and that a large print version would be available.

**IT WAS AGREED** that the matter be noted.

### **7. TOWN CENTRE MANAGER'S REPORT**

Ian Budd reported on a number of recent and planned project and initiatives, with which he was involved:

- Empty Shop Window Display Photographic Competition
- Development of new "This is Yeovil" website
- West Hendford Car Park mural project
- Access for All initiative
- Winter Hanging Baskets
- Business Improvement Districts (BID's) feasibility study
- Continental Market (19-21 March)
- Farmers' Market

**IT WAS AGREED** that the matters be noted.

### **8. ANY OTHER BUSINESS**

The Chairman referred to the impending closure of a major store at the eastern end of the Town, and the steps that were being taken by the District Council to help attract a new occupier.

### **9. DATES OF FUTURE MEETINGS**

**IT WAS NOTED** that the next meeting of the Panel would be held at 6.00pm on Wednesday 17 March 2010.

Chairman