



# Yeovil Town Council

**Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ**

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The Meeting... **Buildings and Civic Matters Committee**

The Time... **7.00pm**

The Date... **Tuesday 21 July 2009**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



*Alan Tawse*

Alan Tawse  
Town Clerk

15 July 2009

**Buildings and Civic Matters Committee**

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Please contact Sarah Hunt at the Town House for more information about this meeting

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To: All Members of the Buildings and Civic Matters  
Committee

J Vincent Chainey

Philip Chandler (Ex-officio)

John Cruddas

Clive Davis

Bridget Dollard (Chairman)

Tony Fife

Dave Gooding

Pete Goodman

Peter Gubbins

John Hann

Steve Hawker (Vice-Chairman)

Andrew Kendall

Tony Lock

Wes Read (Ex-officio)

## **A G E N D A**

### **PUBLIC COMMENT (15 minutes)**

#### **1. MINUTES**

To approve the Minutes of the meetings held on 12 May and 19 May 2009.

#### **2. APOLOGIES FOR ABSENCE**

#### **3. DECLARATIONS OF INTEREST**

#### **4. CORRESPONDENCE**

#### **5. OUTSTANDING TRAFFIC REGULATION ORDERS – UPDATE**

To consider a report of the Highways Engineer attached at page 2.

#### **6. NOTICE OF INTENTION TO NAME NEW LENGTH OF ROAD**

To note the intention from South Somerset District Council regarding the naming of a road in Yeovil. (page 3).

#### **7. RAILINGS/BOLLARD AT ENTRANCE TO SILVER STREET**

To consider a further report from the Assistant Town Clerk attached at page 4.

#### **8. RESURFACING OF QUEENSWAY PEDESTRIAN BRIDGE**

To consider the attached letter from SCC Environment Directorate (page 5)

#### **9. ESTIMATE OF REPAIRS TO ST JOHN THE BAPTIST CHURCH CLOCK**

To consider and note a report by the Assistant Town Clerk attached at page 6

#### **10. ALCOHOL CONSUMPTION IN PUBLIC PLACES**

To consider and note a report by the Town Clerk attached at pages 7 to 9

#### **11. FINANCIAL STATEMENT FOR PERIOD ENDING 31 MAY 2009**

To consider the Financial Statement for the period 1 April to 31 May 2009 attached at pages 10 to 17.

### **PUBLIC COMMENT (15 minutes)**

AT/SH  
15/07/09

## 5. OUTSTANDING TRAFFIC REGULATION ORDERS - UPDATE

### LOWER MIDDLE STREET – LIMITED WAITING

Regular enforcement was requested some months ago and hopefully the situation has improved.

### LOWER MIDDLE STREET

The situation remains as previously and will do so until the Reckleford two way scheme is complete.

### GLENTHORNE AVENUE – DISABLED BAYS

We are waiting for the necessary road markings and sign to be provided. This should be fairly soon and the order can then be made.

### WESTLAND ROAD – NO WAITING AT ANY TIME

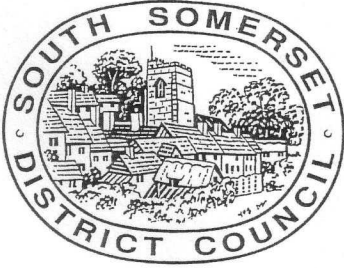
The order became effective on the 1<sup>st</sup> of June and is being regularly enforced.

### SEATON ROAD

The situation remains as previously reported. I hope to reach agreement with the Police fairly soon and will discuss with the local member.

The Committee is **RECOMMENDED** to note the matter.

*(Colin Fletcher - Highway Engineer, Somerset County Council)*



## South Somerset District Council

### NOTICE OF INTENTION TO NAME THE NEW LENGTH OF ROAD TURN PIKE ORCHARD

The South Somerset District Council hereby give notice in pursuance of Section 18 of the Public Health Act 1925, that on or after the 5<sup>th</sup> June 2009, they intend to make an Order naming the new length of street running in an easterly direction off St Thomas Cross, in the Parish of Yeovil which for information only is shown on the map below.

Objection to the proposed order should be made by way of appeal to the Clerk to the Petty Sessional Divisional Court whose office is

THE LAW COURTS, PETTERS WAY, YEOVIL, SOMERSET BA20 1SW

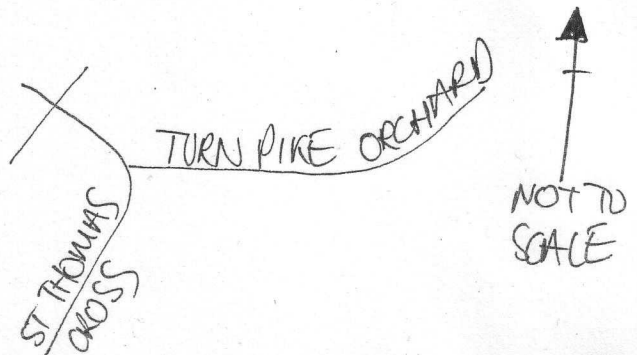
Such appeal must be made within a period of 21 days from the date of this notice.

DATED this 13<sup>th</sup> May 2009.

*Ian Clarke*

Ian Clarke  
Head of Legal and Democratic Services

The Council Offices  
Brympton Way  
YEOVIL  
Somerset  
BA20 2HT



## 7. RAILINGS/BOLLARDS AT ENTRANCE TO SILVER STREET



Further to the report considered at the last meeting of the Buildings and Civic Matters Committee regarding problems caused by vehicles parking on the west pavement at the entrance to Silver Street, the Assistant Town Clerk has so far investigated the following options with two local specialists:

Garry Green, Principal Engineer, SSDC, has suggested installing one or two additional, black painted cycle stands, which would cost in the region of £150 to £200 to purchase and fit. Garry

suggested putting the stands closer to the kerb (within allowable highway limits). His reasons are a) low cost and b) to further promote cycling.

However, there are limits as to how close the stands can be installed relative to the edge of the roadway and there is a concern that if cycles are parked and a vehicle should mount the kerb, damage to cycles may ensue.

A supplier quote has been submitted for :

- a) 4 black painted steel bollards with 'HiVis' bands to be placed at equal intervals along the curb side – cost : £850 plus VAT
- or
- b) 6 metres of bespoke 900mm high steel railings (design to be supplied by YTC) concreted into the ground, with a return at each end of 600mm, galvanised and painted in high gloss black paint – cost : £1,467 plus VAT (plus any design costs – to be advised). These would be individually designed to complement St. John's Church and surrounding area. Railings would also provide the option for hanging baskets to be fitted.

A quote is also being obtained for a standard pedestrian galvanized and polyester powder coated guard-rail as provided by a Highways approved street furniture manufacturer and this information will be presented at the meeting.

All options would of course require the necessary permissions from the Highways Authority prior to installation. That authority has already expressed its support, in principle, for the use of physical method of preventing vehicles mounting the kerb at this point.

For information, the YTC Community Safety budget is set at £4,290 for 2009/10 and no money has yet been spent nor earmarked for specific projects.

The Committee is **RECOMMENDED** to note the contents of the report and to agree on a favoured option, which will be implemented, subject to the required 3 quotations being sought.

*(Sarah Hunt, Assistant Town Clerk – 01935 382424)*

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**Highways Group**

42 Upper High Street  
Taunton  
Somerset  
TA1 3PY

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RECEIVED 29 JUN 2009

Yeovil Town Council

File No: BCM/001

For the Attention of Ms S Bing  
Yeovil Town Council  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ

please ask for  
Peter Radford

direct line  
01823 483025  
paradford@somerset.gov.uk

my reference  
5150901

your reference

24 June 2009

Dear Ms Bing

**Queensway Pedestrian Footbridge, Yeovil**

Many thanks for your letter of 6<sup>th</sup> June to Ioan Rees. Ioan has kindly passed the letter to me to reply.

It was most helpful to hear the Building and Civic Matters Committee's view on the surfacing of the bridge. With over two thousand bridges in our care it is appreciated when time is taken to bring local concerns like this to us.

We have taken the views on board and we are already in discussion with our bridge maintenance contracting colleagues in order to carry out improvements as soon as practicable. I agree with Town Council about seeking to carry out the improvements before the onset of the winter and we shall do our very best to achieve this. This sort of activity is also best done in the warmer drier months of the year, but naturally we will try and plan and carry the work in a way that minimises disruption.

We will endeavour to keep the Town Council informed and thank you again for raising the concerns

Yours sincerely

Peter Radford  
Somerset County Bridge Manager

CC Paul Tucker (SCC), Routine Bridge Maintenance Manager  
Mike Fear (SCC), Area Highways Management, Yeovil

For Environment and Community Protection services 0845 345 9188  
For Roads and Transport services 0845 45 9155  
Fax 01823 356113/356114

9. **ESTIMATE OF REPAIRS TO ST JOHN THE BAPTIST CHURCH  
CLOCK**

Gillett & Johnston (Croydon) Ltd., have a services agreement with YDC to clean and repair both the Millennium clock and St John the Baptist Church clock. They have recently submitted an estimate for the repair of St. John's clock amounting to £659.00.

Following a visit of their engineers at the end of June 2009 to service the clock, considerable wear in the fly fan ratchet gear was discovered. This apparently causes heavy impact and potentially further damage to the clock mechanism so as to slow down the speed of the chimes.

The engineers recommend a new ratchet gear to be fitted. The cost includes all materials, site time and travelling expenses. Preventative work at this stage would minimise the likelihood of further damage and significant additional cost in months and years to come.

The amount set aside in the budget for clock repair in 2009/10 is £600, resulting in an over spend of £59 for the year.

The Committee is **RECOMMENDED** to approve the costs of refurbishment and for the shortfall of £59 to be met from an identified underspend in the Committee's budget.

*(Sarah Hunt, Assistant Town Clerk 01935 382424)*

## 10. ALCOHOL CONSUMPTION IN PUBLIC PLACES

Last November, the Committee expressed its support for the extension of the existing 'No Drinking' zones to a variety of other places in the Town Centre.

Since that time, the Committee's views have been conveyed to the District Council, which has carried out a consultation process with the Police, licensees and owners/occupiers of land within the proposed area. The District Council has also advertised the proposal, inviting representations from the public.

A copy of the report of the Head of Legal and Democratic Services (SSDC) to the last meeting of the Joint Area Committee – South is attached at pages 11 to 12). The report gives details of the outcome of the consultation exercise and requested that a further designation order now be made for Yeovil Town.

The Joint Committee has since agreed to make an order designating the area referred to in the report under Section 13 of the Criminal Justice and Police Act 2001, and that the order take effect on 1 August 2009.

The Town Centre Manager has confirmed that the funding provision required from the Town Council will be met by the Town Centre Partnership.

The Committee is **RECOMMENDED** to note these developments.

*(Alan Tawse, Town Clerk 01935 382424)*

Joint Area Committee - South – 1<sup>st</sup> July 2009

### 13. Criminal Justice and Police Act 2001 – Alcohol Consumption in Public Places – Yeovil Town Order No. 3

*Head of Service:* Ian Clarke – Head of Legal & Democratic Services  
Martin Woods, Head of Area Development (South)  
*Lead Officer:* Ian Budd, Yeovil Town Centre Manager  
*Contact Details:* [ian.budd@southsomerset.gov.uk](mailto:ian.budd@southsomerset.gov.uk) or (01935) 462422

#### **Purpose of the report**

To advise Members of the outcome of the consultation which has been undertaken and to request that a further designation order now be made for Yeovil Town.

#### **Recommendation**

That this Committee make an Order designating the area referred to in the report and identified on the plan to be shown at the meeting pursuant to Section 13 of the Criminal Justice and Police Act 2001 and that the Order is to take effect on the 1<sup>st</sup> August 2009.

#### **Background**

The power under the Criminal Justice and Police Act 2001 to designate an area with the result that it would become an offence to drink intoxicating liquor in that area was delegated by Council to the relevant Area Committee. They also agreed that the Town or Parish Council who requested that part of their area be so designated should meet 50% of the cost of this procedure. Members may also recall that the Council's Area South Committee already have made 2 Orders covering part of Yeovil previously in 2002 and 2004. The current proposals effectively extend the area within the Town to which the restrictions would apply.

#### **Drinking in Public**

By virtue of section 12 of the Criminal Justice and Police Act 2001 it is an offence in a designated public place if a person fails to comply with a requirement of a constable that they stop drinking intoxicating liquor and that they surrender to him any containers of such liquor. It is an arrestable offence and carries a maximum fine of level 2 on the Standard Scale (currently £500).

Section 13 of the Act allows this Council, by Order, to designate any public place for the purposes of Section 12 if it is satisfied that there is nuisance to the public or disorder and it has been associated with the drinking of intoxicating liquor in that public place. Licensed premises cannot form part of a designated public place.

Before making the Order the council is required to consult the Police, the Town Council, licensees and owners/occupiers of land within the proposed area. The council also has advertised the proposal inviting representations from the public.

The consultation exercise has been completed and the period for making representations has also expired. This committee is now required to consider the results of the consultation and representations received: -

- There have been no objections to the making of the order from the public, any licensee or landowner within the proposed area. There has been support from these sections of the community to the proposal.
- The Police and the Town Council identified the area they wished to see form the designated area and the Police support the proposed extension of the designated area. They see it as an integral part of their crime reduction strategy for the Town. This area is the area on which the consultation was based.
- There have been comments received in relation to the area identified on the plan and in particular slight omissions where arguably the plan colouring did not match the description (around the United Reformed Church and also part of the Quedam Centre). The Council's Solicitor has amended the plan to include these areas on the basis that the description takes precedence. This avoids the need to re-advertise the proposed area.

The next steps, if the committee agrees to make the order, are to advertise that the order has been made and indicate the date on which it will take effect. Appropriate signs need to be in place before the order can take effect which is why the Order is expressed to take effect on 1<sup>st</sup> August 2009.

The areas in respect of which the order will be made are as follows: -

#### STREETS

Earle Street, Wyndham Street, Vicarage Street and Felix Place

#### OTHER AREAS

Yeo Leisure Car Park (Extension), South Street Car Park, Box Factory Car Park, Stars Lane Car Park, Peter Street Car Park, Petters Way Car Parks, Vicarage Walk and rest of Quedam Shopping Centre, Quedam Centre Car Parks, Tesco Car Parks and Petrol Filling Station, United Reformed Church Grounds (from Princes Street to Clarence Street), Methodist Church Grounds, Area in front of Baptist Church, South Street, Underpasses beneath Kingston and Reckleford, Grassed area immediately to the north of the underpasses beneath Kingston and Reckleford, Queensway Underpass and adjoining land, land to the south of Tesco supermarket (including Queensway Place).

### **Financial Implications**

The committee would be required to meet 50% of the costs of any Orders made by them; Yeovil Town Council has already agreed to contribute 50% of the costs. The total costs of making an Order should be in the region of £2,000 - £3,000. If the Order was approved the SSDC share of the costs of up to £1500 would have to be met from the Area South Initiatives budget. The budget stands at £29,890 and would be £28,390 if approved. The costs of enforcement of the order will be a matter for the Police.

### **Other Implications**

There are no other implications

*Background Papers: Criminal Justice and Police Act 2001 & letter from Home Office dated 24<sup>th</sup> August 2001, Agenda and Minutes of District Executive meeting held on 4<sup>th</sup> October 2001 and Council meeting held on 18<sup>th</sup> October 2001 and authors working papers.*