



Yeovil Town Council

**Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ**

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The Meeting... **Grounds and General Maintenance Committee**

The Time... **7.00pm**

The Date... **Monday 13 July 2009**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



Alan Tawse

Alan Tawse
Town Clerk

07 July 2009

Please contact Sally Bing at the Town House for more information about this meeting

Grounds and General Maintenance Committee

To: All Members of the Grounds and General
Maintenance Committee

J Vincent Chainey

Philip Chandler (Ex-officio)

Dave Gooding

Pete Goodman

John Grana

Dave Greene (Vice Chairman)

Steve Hawker

Simon Hester

Wes Read (Ex-officio)

Alan Smith (Chairman)

Jon Trevett (co-opted non-voting)

A G E N D A

PUBLIC COMMENT (15 Minutes)

1. **MINUTES**

To approve as a correct record the Minutes of the meeting held on 13 May 2009.

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

4. **CORRESPONDENCE**

5. **PLAY AND YOUTH FACILITIES UPDATE**

To consider a report of the Play and Youth Facilities Officer attached at page 2.

6. **YEW TREE PARK REFURBISHMENT UPDATE**

To consider a report of the Play and Youth Facilities Officer attached at page 2.

7. **ALLOTMENT RENT REVIEW 2009**

To consider a report of the Assistant Town Clerk attached at page 3.

8. **DEVELOPMENT ADJACENT MONKSDALE ALLOTMENT SITE**

To consider a report of the Assistant Town Clerk attached at page 4.

9. **REQUEST FOR TWO DOG BINS AT ABBEY ROAD**

To consider a report by the Assistant Town Clerk attached at pages 5 to 6.

10. **FINANCIAL STATEMENT FOR PERIOD ENDING 31 MAY 2009**

To consider the Financial Statement for the period 1 April to 31 May 2009. Attached at pages 7 to 14.

5. **PLAY AND YOUTH FACILITIES UPDATE**

Maintenance at the following sites has been completed:

- Preston Park Play Area – The worn out section of wet pour has now been replaced.
- Milford Park and Yew Tree Park – Skate ramp surfaces have been painted.
- St Johns Road – repairs to wet pour have been completed. The fence, bridge and other wooden items on site have been painted.

Milford Park and Yew Tree Park skate areas maintenance welding to take place prior to school holidays starting.

Inspections and General Maintenance

All Yeovil Town Council sites continue to be inspected at least once per week repairs needed are noted and prioritised.

It is RECOMMENDED that the matter be noted.

(Steve Barnes, Play and Youth Facilities Officer – 01935 462 408)

6. **YEW TREE PARK REFURBISHMENT UPDATE**

South Somerset District Council's planning department has now approved the planning application for the 7-metre towers.

Tender documents and Play Area specification documents to be worked on in July. It is envisaged these documents will be sent out to appropriate approved contractors in late July.

The contract to be awarded in Mid August after consultation between South Somerset District Council, Yeovil Town Council and Yew Tree Park Play Area steering group.

The main building phase of the project we will aim to start in Mid September. The build phase of the project will take up to 12 weeks to complete.

It is RECOMMENDED that the matter be noted.

(Steve Barnes, Play and Youth Facilities Officer – 01935 462 408)

7. **ALLOTMENT RENT REVIEW**

The last allotment rent review was carried out in 2008 when it was agreed to increase the 2008/2009 annual rent charge of £3.67/perch (14p/sq metre) by 5 pence per square metre to £4.98/perch (19p/sq metre). The Council has previously agreed to review the allotment rents on an annual basis.

In accordance with the terms of the tenancy agreement, all tenants were given 12 months notice of this increase which will take effect from 1 October 2009.

A survey of various local authorities in the Somerset and surrounding areas has been carried out which has shown that the majority of local authorities are planning either no increase or 1 pence per square metre.

As the allotment rent helps to offset the costs of the maintenance of allotments, which are subject to inflation, it is in the tenants and the Town Council's interests that a realistic level of income is maintained to ensure that the costs of carrying out this work can continue to be met.

At present, the income from allotment rents (£7,100) equate to 26% of the overall costs (£27,353) of maintaining allotments across the Town, although this will rise to 35% of the current budget when last year's agreed increase is implemented on 1 October 2009. This increase will take the average annual rent of an allotment plot to £27.17 which equates to 52p per week.

In accordance with the Delegation Scheme, any proposals to amend the current charges will need to be referred to the Policy, Resources and Finance Committee for comment and to full Council for approval.

The views of the Committee are requested.

(Sally Bing – Assistant Town Clerk 01935 382424)

8. DEVELOPMENT ADJACENT MONKSDALE ALLOTMENT SITE

Works are due to commence in August on a site adjacent to Monksdale allotment site. Discussions have taken place with a representative from Yarlinton Housing Group to ensure that the right of way from Larkhill Road to the entrance to the allotment site is maintained, however there will be a temporary period of disruption to the main access road. During this time (anticipated to be six weeks commencing August 2009), pedestrian access will be made available from Abbey Road, extending alongside the allotment, between the hedge and the building site.

As a gesture of good will to offset the inconvenience, Yarlinton Housing Group has agreed to resurface the existing access road within the allotment site. This will be completed in two stages, initially compacting the existing hardcore road and applying a binding layer of tarmac, and later finishing the road with the top layer of tarmac towards the end of the construction period. The existing allotment gate will be removed during this time and replaced once the road has been completed.

The tenants of the allotment site will be informed of the closure of the road and when the work to the access road inside the allotment site will take place.

The Committee is **RECOMMENDED** to note the matter.

(Sally Bing – Assistant Town Clerk 01935 382424)

9. ABBEY ROAD: REQUEST FOR DOG BINS

A request has been received from Lark Community Association for the installation of two dog waste bins along Abbey Road.

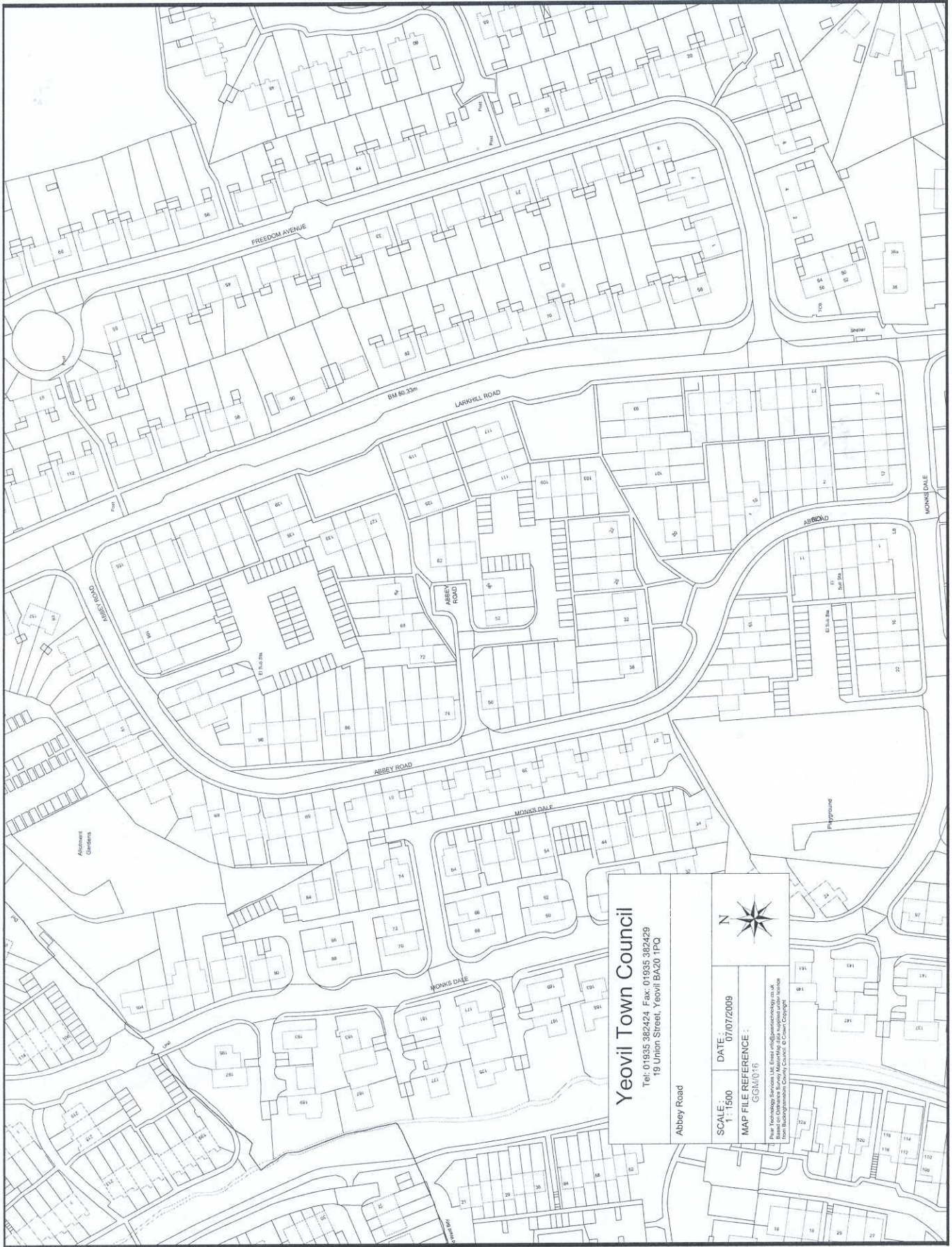
The cost of purchase of each dog waste bin (chute style – see picture below) is £198, and delivery approximately £10 per bin. Installation would be approximately £60 per bin and the District Council would be prepared to empty the bins on a regular basis – costs for emptying in 2008/2009 were £6.12 per bin per empty (weekly in this location). The costs for emptying in 2009/2010 are awaited.

There is a dog waste bin in store (details of which will be confirmed at the meeting), which could be used in this location. The budget allocation for dog waste bins in the current year is £500.

The Committee is **RECOMMENDED** to note the request and consider whether to purchase and install one or two dog bins along Abbey Road, and if so, where they could be installed (plan of road attached).

(Sally Bing – Assistant Town Clerk 01935 382424)





Yeovil Town Council
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 19 Union Street, Yeovil BA20 1PQ

Abbey Road

SCALE: 1:1500 DATE: 07/07/2009

MAP FILE REFERENCE: GGM016

Plan: Technology Services Ltd. Email: info@geomatics.co.uk
 Map: MapInfo Software Inc. Email: support@mapinfo.com
 Data: Ordnance Survey, Aerial Photography, Ordnance Survey
 Base: Ordnance Survey, Aerial Photography, Ordnance Survey

