

## **YEOVIL TOWN COUNCIL**

**MINUTES** of a meeting of the **POLICY, RESOURCES AND FINANCE COMMITTEE** held in the Council Chamber, Town House, 19 Union Street, Yeovil on **Tuesday 29 January 2008**

(7.00pm – 7.25pm)

### **Present:**

Tony Fife – Vice Chairman (In the Chair)  
Philip Chandler  
Bridget Dollard  
Julian Freke  
John Grana  
John Hann  
Pat Martin  
Wes Read  
Alan Smith

### **Also Present:**

Sally Bing – Assistant Town Clerk

## **PUBLIC COMMENT**

There were no comments from members of the public.

### 7/65 **MINUTES**

The Minutes of the previous meeting held on 27 November 2007, copies of which had been circulated, were confirmed as a correct record and signed by the Chairman.

### 7/66 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Tony Lock, Ian Martin and David Recardo.

### 7/67 **DECLARATIONS OF INTEREST**

Alan Smith declared a personal and prejudicial interest in respect of Agenda item 5 (Applications for Grant Aid – South Somerset Association for Voluntary and Community Action Limited), in view of his representation on the committee on behalf of the District Council.

Philip Chandler declared a personal and prejudicial interest in respect of Agenda item 5 (Applications for Grant Aid – Time Out Together) as the applicant was carrying out work for the Newtown Tenants and Residents Association of which he was Chairman.

7/68 **CORRESPONDENCE**

There were no items of correspondence.

7/69 **APPLICATIONS FOR GRANT AID**

(a) **Time Out Together**

**RESOLVED**

that a grant of £500 be awarded towards the cost of development of storage space for resources to equip the activity bus (S.137 of the Local Government Act 1972 – as amended).

(b) **The South Somerset Association for Voluntary and Community Action Limited (formerly Yeovil and District CVS)**

**RESOLVED**

that a grant of £1,000 be awarded towards the core running costs of the organisation (S.137 of the Local Government Act 1972 – as amended).

(c) **Urban Warriors**

**RESOLVED**

that a grant of £1,500 be awarded towards the cost of purchase of new IT equipment and core funding (S.137 of the Local Government Act 1972 – as amended).

7/70 **GRANT APPLICATION POLICY**

It was agreed that the suggestion to amend the grant application criteria to ease the application process for new applicants and those who find submission of latest audited accounts and balance sheet cost prohibitive was a positive step. The amount of paperwork Committee Members received in respect of each application was also discussed.

**RESOLVED**

- (1) that the matter be noted;
- (2) that, subject to the approval of the Town Council, the grant application criteria be amended to allow applicants who are not in a position to provide the organisation's latest audited accounts and balance sheet (or, in the case of smaller organisations, a recent income and expenditure statement certified by a qualified accountant instead) to submit applications, subject to their reasons being included in the application and the Town Clerk being satisfied as to the validity of those reasons; and

- (3) that a review be carried out of the cost of resources used to supply each Committee Member with a full photocopy of each grant application.

7/71 **CAPITAL FUND**

The Committee considered the report by the Town Clerk and the Capital Fund Statement (Agenda item 7 refers).

**RESOLVED**

that the current position concerning the Capital Fund be noted.

7/72 **NALC CONFERENCE 2008**

The Committee considered the report of the Town Clerk (Agenda item 8 refers).

**RESOLVED**

- (1) that attendance at both conferences be agreed and that the delegates for the May conference be confirmed at a future meeting of the Town Council;
- (2) that the delegates for the Larger Local Council's Assembly be agreed when further details and programme of the additional event are received; and
- (3) that arrangements for submitting motions for debate to the May conference be discussed at the March Committee meeting.

7/73 **FINANCIAL STATEMENT – OCTOBER/NOVEMBER 2007**

The Committee considered the report of the Finance Administrator for the period 1 October to 30 November 2007 (Agenda item 9 refers).

**RESOLVED**

that the Financial Statements and payments therein for October and November 2007 be approved.

**PUBLIC COMMENT**

There were no comments from members of the public.

Chairman