



Yeovil Town Council

**Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ**

Phone 01935 382424

Fax 01935 382429

E-mail alan.tawse@yeovil.gov.uk

Yeovil Town Council

The Meeting... **Yeovil Town Council**

The Time... **7.30pm**

The Date... **Tuesday 7 December 2010**

The Place... **Town House, 19 Union Street, Yeovil**

The Town Council will be discussing all the items listed overleaf

If you need this information in large print, Braille, audio or another language, please



Alan Tawse

Alan Tawse

Town Clerk

Please contact Alan Tawse at the Town House for more information about this meeting

YEOVIL TOWN COUNCIL

Philip Chandler – Mayor of Yeovil Town

Clive Davis – Deputy Mayor

J Vincent Chainey

Bridget Dollard

Tony Fife

Julian Freke

Dave Gooding

Pete Goodman

John Grana

David Greene

Peter Gubbins

John Hann

Steve Hawker

Simon Hester

Andrew Kendall

Ruth Kendall

Mike Lock

Tony Lock

Ian Martin

Pat Martin

Tom Parsley

Wes Read

David Recardo

Alan Smith

Members are invited to join the Mayor in the Mayor's Parlour at the close of the meeting for seasonal refreshments

A G E N D A

Prayers

Public Comment (15 Minutes)

1. **MINUTES**

To confirm as a correct record the Minutes of the previous meeting held on 2 November 2010.

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

4. **MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS**

(See attached at pages 6 to 8)

5. **CORRESPONDENCE**

6. **MILFORD HALL CHARGES**

Council is **RECOMMENDED** to consider adopting the following proposed charges for the use of Milford Hall with effect from 1 January 2011. These charges have been increased in line with the current rate of inflation and are supported by the Buildings and Civic Matters Committee:

	PRESENT	PROPOSED
<i>Type of Hire</i>	<i>Rate of Hire (per hall per hour or part thereof)</i>	<i>Rate of Hire (per hall per hour or part thereof)</i>
<i>Rate for commercial organisations/persons</i>	£6.88	£12.00
<i>Private Functions</i>	£5.32	£5.50
<i>Damage Deposit for Private funding</i>	£60.00 (returnable if hall left in a satisfactory condition)	£100.00 (returnable if hall left in a satisfactory condition)
<i>Non-profit making organisations</i>	£3.76	£3.76 (£3.88 from 1 April 2011)
<i>Use of Main Hall Kitchen</i>	n/a	£7.05 per hire

Members will recall that these fees were not increased last year as the Hall was closed for the redevelopment of the premises, which is almost complete.

(Alan Tawse, Town Clerk = 01935 382424)

7. MONMOUTH HALL CHARGES

Council is **RECOMMENDED** to consider adopting the following proposed charges for the use of Monmouth Hall with effect from 1 April 2011. These charges have been increased in line with the anticipated rate of inflation and are supported by the Buildings and Civic Matters Committee:

Community Use

Daytime (before 5.00pm)	Present	Proposed
First two hours	£10.50	£10.70
Additional hours (per hour)	£6.90	£7.05
Use of kitchen	£6.90	£7.05
Evenings (after 5.00pm)	Present	Proposed
First two hours	£16.10	£16.40
Additional hours (per hour)	£6.90	£7.05
Use of kitchen	£6.90	£7.05
Surcharges for use after 11.00pm	£6.90	£7.05

Commercial Use – Double Community Use Charges

Returnable deposit – £30.00 to cover cost of cleaning up the Hall if hirers fail to do so.

8. ESTIMATES 2011/12

- (a) To consider estimates from the Council's Committees as attached to the Minutes of the Policy, Resources and Finance Committee meeting held on 23 November 2010 (circulated separately).
- (b) To consider adopting the following recommended approach by the Policy, Resources and Finance Committee for the fixing of the Town's precept for 2011/12:
 - (1) that the Budget Strategy drawn up by the Finance Working Group be noted and supported;
 - (2) that approval be given to the inclusion of the above-outlined growth bids in the Buildings and Civic Matters Committee's draft estimates, and the adjustment of the Grounds and General Maintenance Committee' draft estimates to reflect the inclusion of Yarlinton Housing Group as an equal partner in the free open access Holiday Activities Programme;

- (3) that the letters from the Chief Executive of Somerset County Council and from the Assistant Director – Finance and Corporate Services of South Somerset District Council, (copies attached at pages 9 to 15 along with a further letter received from the Chief Executive of Somerset County Council) the timing of which it is felt is too early in the budget process to make provision for funding services currently provided by other local authorities, be noted and, subject to the support of the Town Council, both Authorities be advised accordingly;
- (4) that, with regard to the approach from the District Council, it be further noted that the Town Council already made a substantial annual contribution to the District Council towards the ongoing maintenance of open spaces and amenity facilities across the Town, and that Authority be reminded of this allocation;
- (5) that given the anticipated level of inflation and the ongoing discussions over the future of the former Ski and Activity Centre, the contingencies calculation be set at 5%;
- (6) that the 2011/12 draft revenue estimates for the various Service Committees of the Council, summarised below and attached as spreadsheets to these Minutes be supported and recommended to the forthcoming Town Council meeting for *provisional* adoption along with the allocation of an appropriate contribution towards from the General Reserve, it being noted that this approach would result in a zero-increase in the Town Council's share of the household precept:

Committee	Revenue Estimate
Planning and Licensing	£6,153
Grounds and General Maintenance	£242,913
Promotions and Activities	£92,606
Buildings and Civic Matters	£88,390
Policy, Resources and Finance	£344,187
<i>Total</i>	£774,249

- (7) that the Town Council be recommended to endorse this approach and to fix the Town's precept for 2011/12 at its January 2011 meeting.

9. YEOVIL VISION

See attached report at pages 16 to 20.

10. AREA SOUTH COMMUNITY ACTION WORKSHOP

The District Council is organising an Area South Community Safety Action Workshop which will be held at Brympton Way between 9.30am and 1.00pm on Monday 10 January 2011. The Town Council's representative on the Area South Community Safety Action Panel (Ian Martin) has been invited to attend along with another Town Councillor.

Council is **RECOMMENDED** to appoint an additional member to attend this event.

(Alan Tawse, Town Clerk – 01935 382424)

11. REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS

(The Minutes of the following meetings are open to discussion. Where a Committee has made a recommendation, that will be listed on a separate sheet circulated with the Agenda).

Planning and Licensing Committee

25 October 2010
8 November 2010
22 November 2010

Grounds and General Maintenance Committee

1 November 2010

Promotions and Activities Committee

9 November 2010

Buildings and Civic Matters Committee

16 November 2010

Policy, Resources and Finance Committee

23 November 2010

12. REPORTS AND REPRESENTATIVES ON OUTSIDE BODIES

Yeovil Twinning Association 21 - 22

9 September 2010

Yeovil Youth Council 23 - 25

18 October 2010

Yeovil Crematorium and Cemetery Committee 26 - 30

20 October 2010

Members who represent the Town Council on Outside Bodies may wish to take the opportunity to report on any matters of interest.

Public Comment (15 Minutes)

EXCLUSION OF PRESS AND PUBLIC

The Committee will be requested to pass a resolution excluding the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

12. FORMER SKI AND ACTIVITY CENTRE

Confidential report attached at pages 31 to 36.

13. FORMER GOLDCROFT ALLOTMENT SITE

Confidential report to be circulated separately.

List of Engagements attended/to be attended by His Worship The Mayor of Yeovil, Councillor Phil Chandler and the Deputy Mayor of Yeovil, Councillor Clive Davis from 2 November 2010 to 4 January 2011

02/11/10	The Deputy Mayor Councillor Clive Davis attended the Connect South West Careers Fair
04/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended the Yeovil Night Shelter Princes Trust official closure of the project
04/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended Battens Charitable Trust's cheque presentation
06/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended Chard Town Council's Remembrance event
06/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended reception for the speech march past at the Octagon Theatre
07/11/10	The Mayor of Yeovil, Councillor Phil Chandler, and Deputy Mayor, Councillor Clive Davis, attended War Memorial speed march service in the Borough
07/11/10	The Deputy Mayor Councillor Clive Davis attended the Christmas 303 Box of Delights event
07/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended St Margaret's Hospice Music and Mulled Wine evening
07/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended Castaways performance of 'One Night Only'
10/11/10	The Mayor of Yeovil, Councillor Phil Chandler attended Macmillan Cancer Support's Christmas Fair
11/11/10	The Mayor of Yeovil, Councillor Phil Chandler and the Deputy Mayor Councillor Clive Davis, along with members of the Town Council, attended the Armistice Day service
11/11/10	The Mayor of Yeovil, Councillor Phil Chandler, hosted the annual Clergy and Faith Group Tea Party
11/11/10	The Deputy Mayor Councillor Clive Davis attended the Clergy and Faith Group Tea Party
14/11/10	The Mayor of Yeovil, Councillor Phil Chandler and the Deputy Mayor, along with members of the Town Council, attended the Royal British Legion Remembrance Sunday service
15/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended a Comedy Play at the Swan Theatre
18/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended Preston School Presentation Evening
19/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended a celebration of The Foyer's 14 th birthday
19/11/10	The Mayor of Yeovil, Councillor Phil Chandler and the Deputy Mayor, Clive Davis, attended Bright Sparks' performance of 'It's a Small World'
19/11/10	The Deputy Mayor of Yeovil, Councillor Clive Davis, attended the SSVCA AGM
20/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended the second of the Yeovil & District Chrysanthemum & Dahlia Society's annual shows
20/11/10	The Deputy Mayor of Yeovil, Councillor Clive Davis, attended West Abbey Nursing Home Christmas Fete
23/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended the Sea Cadets "The Royal Navy – Today and Tomorrow" event
24/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended "The Company" West Coker's performance of Alice the Musical
25/11/10	The Mayor of Yeovil, Councillor Phil Chandler, along with the Deputy Mayor,

	Councillor Clive Davis, attended the Good Fellowship Christmas lunch
25/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended the official handover of the Yeovil Night Shelter garden from the Princes Street
25/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended the Christmas Lights Switch-on
25/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended the La Toscana Restaurant changing to a Mexican Restaurant event
26/11/10	The Mayor of Yeovil, Councillor Phil Chandler, hosted the Annual Mayor's Charity Ball
27/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended the Westfield Community Association Christmas dinner
27/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended Leukaemia and Lymphoma Research's annual social evening
28/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended the Children in Need sponsored walk at the Yeovil Country Park
28/11/10	The Mayor of Yeovil, Councillor Phil Chandler, attended St Margaret's Hospice Light Up A Life Service
01/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Arthritis Care's Christmas dinner
01/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend The Civic Players Agatha Christie "Cards on the Table" production
03/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend the Royal Mail Sorting office at Huish with the Rt Hon David Laws MP
03/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Yeovil District Hospital with the Rt Hon David Laws MP
03/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Rowan Place with the Rt Hon David Laws MP
03/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend St Margaret's Somerset Hospice with the Rt Hon David Laws MP, along with a cheque handover from Jim and Flo Essex
03/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Blandford Forum Town Council's Civic Christmas Carol Service
04/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend the Yeovil Night Shelter Christmas party
04/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend the Gryphon West Gym Club's Celebration Gala of Gymnastics
05/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Verwood Town Council's annual reception
05/12/10	The Mayor of Yeovil, Councillor Phil Chandler will attend the Mayor of Portland and Weymouth and Portland Town Council's Joint Civic Carol Service
05/12/10	The Deputy Mayor of Yeovil, Councillor Clive Davis, will attend the Salvation Army's Carols at Christmas
06/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend the Somerset County Council Christmas Celebration Concert
07/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Woborn Almshouse Christmas gift handover
09/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend the Grand Opening of Action Sparks
09/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend St Margaret's Hospice's Outdoor Celebration
09/12/10	The Deputy Mayor of Yeovil, Councillor Clive Davis, will attend The Big Christmas Cabaret

10/12/10	The Deputy Mayor of Yeovil, Councillor Clive Davis, will attend The Park School Carol Service
10/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Grovelands Awards Ceremony
11/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend the Grand Re-Opening of Milford Hall
11/12/10	The Mayor, Councillor Phil Chandler, will attend the Chard Town Council Christmas Charity event
12/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend the Salvation Army's Carols at Christmas
13/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Wyndham Court for the annual Christmas visit
13/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Marsh Pattinson House for the annual Christmas visit
13/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Tynedale Nursing Home for the annual Christmas visit
13/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Preston Park House for the annual Christmas visit
14/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Park Lodge for the annual Christmas visit
14/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Malmesbury Court for the annual Christmas visit
14/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Sunningdale Lodge for the annual Christmas visit
14/12/10	The Mayor of Yeovil, Councillor Phil Chandler, together with the Deputy Mayor, Councillor Clive Davis, will attend the Further Education Awards Ceremony
15/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend The Knoll Nursing Home for the annual Christmas visit
16/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Abbey Nursing Home for the annual Christmas visit
16/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Grovelands Nursing Home for the annual Christmas visit
16/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Ivelhurst Nursing Home for the annual Christmas visit
16/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will officially open Red Berry Recruitment premises in Hendford
16/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend the West Dorset District Council's Carol Service
17/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Abbey Nursing Home for the annual Christmas visit
17/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Grovelands Care Home for the annual Christmas visit
17/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend Compton View Residential Home for the annual Christmas visit
17/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend the Philipino community evening
19/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend a Christmas fun day window dressing competition
19/12/10	The Mayor of Yeovil, Councillor Phil Chandler, will attend the Town Civic Christmas Carol Service at Ringwood

Sheila Wheeler
Chief Executive
County Hall
Taunton
TA1 4DY

WWW.SOMERSET.GOV.UK



1 November 2010

Tel. (01823) 355000

Dear Colleague

I had the pleasure of meeting with some of you at the Somerset Association of Local Councils' AGM, on Saturday 25 September, in Woolavington, though I am aware that not all of you are member organisations of SALC.

In the brief time I was speaking at the AGM on the topic of localism, I attempted to set out how I saw the relationship between the County and Parish and Town councils evolving in the current economic and political climate.

As you will be aware, the picture for local government finances is bleak. Currently, the headline figures released as part of the Comprehensive Spending Review on October 20 have indicated headline formula grant reductions of 28% over the next four years. We are still missing the whole local government picture, as we do not yet have information on specific grants, or the impact of cuts to other departments that impact very significantly on our spending, such as those funding streams from Dept for Education, Health, Transport, and Defra.

What we do know is that Local Government is being seen as the hardest hit of all areas in the public sector and that the level of funding we have locally will be much reduced. Inevitably, that will impact on our ability to continue to deliver services in the way we have done previously.

You will have heard the County Council Leader speak in the media on the scale of the cuts that we are facing locally in looking to balance our budget next year. Although we will not have the final settlement figures until early December we are currently looking at proposals of £43m cuts with a further £30m savings anticipated over the next three years. Some of these proposals are being discussed at Cabinet on 1 November and on to the full County Council meeting of 10 November. The final budget meeting will be held on 16 February, and provision has been made for an extra meeting on 22 December if this is deemed necessary. These are preceded by Cabinet meetings on 15 December and 2 February.

We cannot continue to provide the range and level of services that we currently do. We will have to completely stop delivering some services and reduce the level and scope of others. Inevitably this is going to lead to disappointment locally for current service users. I hope that by looking together at options in some service areas, we can help mitigate some of the impact. I would be

delighted to hear of any areas where you think we should be looking at working together.

It would also be helpful to hear of any areas at risk that your council would wish to take on the responsibility for running in the future. Where a service is considered to be a local priority, but is no longer able to be afforded across Somerset, it is hoped that parish and town councils might consider using their precepting powers to fund those services on a local level.

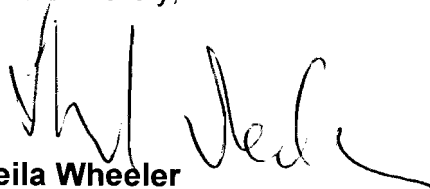
The coalition government is keen to support the building of strong and more resilient local communities and is encapsulating this thinking under the banner "Big Society". It is also clear that where local councils are unable to continue to deliver some services, the local community should be offered the option of stepping into the breach and delivering the service if it is deemed to be valuable to the local community.

You have the knowledge and understanding of that capacity locally, and I would again welcome any support you can provide in directing us to local people who might wish to take on responsibility for service areas at risk.

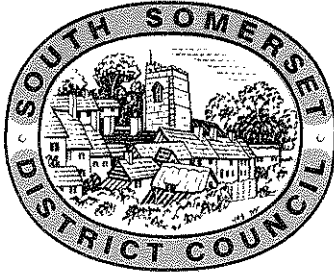
We also discussed the issue across Somerset of paying for the impact of anti-social behaviour, such as dog fouling, chewing gum removal, graffiti removal and litter picking. In an era of intense focus on costs, it is essential that the public recognises the cost burden on authorities of picking up the tab for what is in effect the poor behaviour of a very few individuals. It was felt that it would be a good idea to have a Somerset-wide campaign to seek to reduce the overall cost of this as well. Please let me know if you agree with this approach and would wish to participate in a joint campaign with county, districts and parish and town councils.

To give your feedback on this letter, please contact Stephen Edmonds at: SXEdmonds@somerset.gov.uk

Yours sincerely,



Sheila Wheeler
Chief Executive



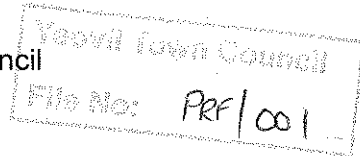
South Somerset District Council

The Council Offices, Brympton Way, Yeovil BA20 2HT
Telephone: (01935) 462462 Fax: (01935) 462188
Website: www.southsomerset.gov.uk



Donna Parham Assistant Director
(Finance & Corporate Services)

Mr A Tawse
Clerk to Yeovil Town Council
The Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ



RECEIVED 22 NOV 2010

Date: 19 November 2010
Your Ref:
Our Ref: DP/PP11/12
Ask For: Donna Parham
Direct Line: 01935 462225
Fax: 01935 462248
e-mail: donna.parham@southsomerset.gov.uk

Dear Mr Tawse

PARISH / TOWN COUNCIL PRECEPTS 2011-12 AND THE COUNCIL TAX

I am just sending you a reminder that we have **extended** the date for you to return your precepts to us. We will need you to arrange your budget meeting and have the precept form signed and delivered to me **no later than 31 January 2011**.

I can also update you on the Communities & Local Government consultation relating to local referendums to veto excessive council tax increases. We now understand that this change in the Localism Bill will **not** be in place until precepts are set for 2012/13 and therefore you will not be affected in setting your budgets for next year (2011/12).

You will be aware of the level of cuts passed by Somerset County Council on 10 November and you were also alerted to the severity of these reductions in services by a recent letter from the County Council's Chief Executive. We do know at present that the following areas are affected:

- Verges cutting and shrub bed maintenance
- Weed control
- Ditch clearing
- Youth services
- Grants to voluntary groups

Unfortunately, as a District Authority, we will be unable to take up the financial burden of these services provided by the County Council (beyond any existing level of District Council contribution) because of the savings we also have to make and capping is still in place. However, there may be some areas of work that we could assist with, especially around horticultural maintenance and weed control, that we currently carry out on the County's behalf that you may wish to continue with albeit at a cost. Although capping is in place for us as a District Authority it does not apply to you nor will the legislation changes in terms of referendums.

Hopefully the later precept date will give us a chance to meet or discuss any of the areas outlined. Please do not hesitate to contact me on the number outlined above or a member of the finance team.

Yours sincerely

Donna Parham
Assistant Director – Finance and Corporate Services



If you need this information in large print, Braille, audio or another language, please contact me at the above address



INVESTOR IN PEOPLE

23 November 2010

Tel. (01823) 355000

Dear Colleague

I wrote to each town and parish council on 1 November about the scale of the cuts that Somerset County Council is facing, and inviting you to come forward with your thoughts on areas where you may wish to take on responsibility for services locally.

Many parish/ town councils who have responded have asked for more details of the cuts that we are making. Some £43m of cuts were approved by the Council on 10 November (full details can be found here: <http://www.somerset.gov.uk/budgetproposals>), but we are still some way short of producing a balanced budget for 2011/12 and beyond. Councillors will be meeting in December and again in February to consider further reductions. Details of plans to deliver these savings will be published in the coming weeks and months.

Please find set out below a summary of the savings that I expect you will be interested in. I appreciate that not all of the services which the County Council is cutting are appropriate for parish and town councils to deliver or fund, and that different communities will have varying priorities and resources available to them. However, it is already clear from some of the feedback that I have received that there are some areas where parish councils and local communities may be willing and able to step in. I do not envisage that this involves the County Council continuing to deliver the service using funding raised through the town/ parish precept.

I am mindful that you are currently in the process of setting your precepts and that my invitation only gives you a small window. I see this, however, as part of an ongoing dialogue between the County Council and parish/ town councils for next and future years. Although the Council needs to make significant savings this year, more savings need to be made over the next 3 years.

I have included contact details in case you wish to find out more about specific services and/ or explore opportunities for the local community to take on responsibility for services at risk.

o **Road repairs**

Cuts so far agreed will reduce spending on road maintenance, including streetlights, bridge maintenance, weed killing and drain clearing. These measures, plus a review of fees and charges, and some restructuring, will result in over £5m of cuts over the next three years. Budgets for road

surfacing are likely to reduce when the Council considers the capital budget at the end of December.

For further information please contact Richard Grove, Group Manager (Highways), regrove@somerset.gov.uk 01823 483064

- **Recycling centres**

Considerable investment has been made in the waste collection and recycling services over the past 5 years which should see recycling levels approaching 60% in the next 12 months. Somerset currently has possibly the highest ratio of recycling centres to households in the UK. Up to eight of these may close between now and March 2013. Four recycling centres have been identified as being 'at risk of closure' before next April. These are Coleford, Crewkerne, Dulverton and Middlezoy. The final decision about these four centres will be made at the end of December, following local consultation, which will be carried out by Somerset Waste Partnership. Remaining recycling centres will reduce their opening hours and will introduce charges for depositing certain types of waste, such as soil, rubble and tyres.

For further information please contact Steve Read, Managing Director (Somerset Waste Partnership), SRead@somerset.gov.uk 01823 625707

- **Looking after footpaths**

We already have a tremendous network of volunteers looking after our footpaths. We will look for even more help from local communities as we cut back on footpath maintenance.

For further information please contact

- Barry James, Group Manager (Regulation), BJames1@somerset.gov.uk
01823 356025

- Sarah Littler, Rights of Way Team Leader, Slittler@somerset.gov.uk
01823 355604

- **Library services**

Following on from 10 focus groups on the future of library services between September and October, a major public consultation is underway, asking Somerset's residents to comment on proposals that could see more than a dozen of the county's libraries offered to local communities, but it is likely that some libraries will have to close.

For further information please contact Kay Allen, Head of Community Regeneration, KXAllen@somerset.gov.uk 01823 358285

- **Community Safety**

Funding for 10 of the County Council-funded Police Community Support Officers (PCSOs) will end in March 2011. The Police fund around 150 of their own PCSOs in Somerset, and these will not be affected by the County Council's decision.

For further information please contact Phil Lincoln, Community Development Officer, PLincoln@somerset.gov.uk 01823 358114

- **The Arts**

We fund the arts through two budgets; one is directly given in grants to ten arts organisations across the County, and the other is available for 'creative industries', which includes the arts. The grant funding will be cut from 1 April 2011 and the Council will look at how the economic development funding for the arts is used in future.

For further information please contact Kay Allen, Head of Service (Community Regeneration), KXAllen@somerset.gov.uk 01823 358285

- **Youth services**

The Council has a duty to promote good behaviour and youth services, but does not have a duty to provide them. We will continue to work with communities and voluntary groups but will pull back from actually running services such as some youth clubs. This will yield significant savings of £9m over three years.

For further information please contact

- Chris Frost (Mendip), CFrost@somerset.gov.uk 01823 357983

- Jenni Boyles (Taunton and West Somerset), JEBoyles@somerset.gov.uk 01823 357727

- Robert Sampson (Sedgemoor), Rsampson@Somerset.gov.uk 01278 440623

- Elisabeth Piecha (South Somerset), Epiecha@somerset.gov.uk 01935 847708

- **Bus subsidies**

There are nearly 250 bus services in Somerset, almost all of which are subsidised to some extent by the County Council. A reduction will be made in this subsidy of around £2m over three years. Bus companies will look at their own routes and work out whether they can continue. Overall, this could mean that the current bus network is reduced by about half. The Council is also withdrawing most of its subsidy for the student bus pass – the County Ticket. This will increase the cost to students by around £80 per year.

For further information please contact John Perrett, Team Leader - Public Transport, Jpperrett@somerset.gov.uk 01823 356968

In the event that have a more general enquiry, please contact Stephen Edmonds at: SXEdmonds@somerset.gov.uk

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sheila Wheeler'.

Sheila Wheeler
Chief Executive

9. YEOVIL VISION

In setting the 2010/11 revenue budget, Members agreed to *provisionally* allocate £10,000 towards the delivery of the Yeovil Vision.

Last June, the Town Council received a presentation from the Assistant Director of Communities (SSDC). It was noted that, following on from a management restructure at the District Council, the initiative would be delivered internally in the future, and that the opportunity would be taken to review the constitution and the role of the existing Project Management Board, the Galaxy Group, the Delivery Plan and the Memorandum of Understanding between all the partners – to make sure that they continued to meet the objectives of the initiative.

During the ensuing discussion, reference was made to the Town Council's representation on the Project Management Board and the plans for the Board to develop a more strategic role in the future.

Members drew attention to the need to identify new Yeovil Vision projects, and to make sure that any future plans took into consideration the public's view and possible changes in funding availability.

Reference was also made to a recent announcement of Government funding towards the initiatives identified in the Yeovil Eastern Corridor Transport Study and how this could be used to help achieve a number of related aspirations.

Members agreed that a decision on the Town Council's proposed contribution to the Yeovil Vision in 2010/11 be deferred until receipt of the revised draft Memorandum of Understanding.

Subsequent Developments

Since that time, the Board has been reconstituted and has met on two occasions. Following advice from the Solicitor to the District Council, it was felt that the Board could operate more effectively by adopting agreed Terms of Reference rather than a formal Memorandum of Understanding.

The Board agreed to support this approach – subject to the agreement of the partner organisations and, following detailed discussion, it was agreed that the attached document (pages 18 to 20) be endorsed and referred to each partner organisation for consideration.

The original purpose of the Vision along with the principal aims and scope of work of the Board have continued to be included in this revised document, which has been drawn up to reflect the changed working and membership arrangements.

Aside from its working arrangements, the Board has considered a number of emerging and ongoing projects and initiatives, including:

- Eco town project
- Princes Street enhancement scheme
- Yeovil economic appraisal
- Reckleford highway improvements
- Yeovil Bus Station

Council is **RECOMMENDED** to

- (1) to note the above-outlined developments;
- (2) to consider supporting the attached draft terms of reference; and
- (3) to consider releasing the £10,000 contribution allocated in the 2010/11 budget towards the delivery of the Yeovil Vision.

(Alan Tawse, Town Clerk – 01935 382424)

Yeovil Vision Project Management Board

Terms of Reference November 2010

1. Context - Yeovil Vision Mission:

The purpose of the Yeovil Vision Board is to shape, deliver and direct the Yeovil Vision

VISION: “The heart of the country and the mind of the city”

- Those living in the surrounding hinterland see Yeovil as a destination of choice for their leisure, shopping and entertainment needs.
- Local young people wish and are able to stay in the area for their education and employment needs.
- The town centre has developed lively and vital retail, cultural and residential quarters and a diverse evening economy.
- The quality of the built environment and open spaces are second to none.
- Other towns are coming to learn from us.
- The Vision strap line has real meaning for the whole of the Yeovil area community with tangible examples on the ground.
- The Vision has set out a clear agenda for the future of the Yeovil area beyond 2011 (up to 2026) on the basis of a community led approach.
- Yeovil has a positive image and reputation across the region.

The Vision is one key element to deliver the South Somerset Sustainable Community Strategy

2. Aims of the Vision Project Board:

- 2.1 To lead and co-ordinate the work of the member organisations to deliver the Yeovil Vision.
- 2.2 To consider and prioritise a programme of projects of key importance to the delivery of the Yeovil Vision and to monitor performance against the project delivery plan
- 2.3 To act as advocates for the Yeovil Vision and to keep members' respective organisations advised on progress and priorities.

3. Scope of Work

- 3.1 Agreeing direction and strategic development of Project Delivery Plan
- 3.2 Approval and monitoring of the Project Delivery Plan
- 3.3 Managing spending on the eco town extension and village
- 3.4 Allocating resources delegated to it in support of the Project Delivery Plan
- 3.5 Ensuring partners' plans and service delivery are complementary to the Yeovil Vision
- 3.6 Advising and recommending actions to respective organisations' governing bodies

3.7 Bringing forward wider community and business themes regarding Yeovil and making sure these are reflected at a strategic level

4. Meetings

- 4.1 Will take place quarterly or such other intervals as agreed by the parties
- 4.2 The chair will be the Leader of South Somerset District Council
- 4.3 If the Chair is absent from any meeting the members of the Yeovil Vision Project Management Board shall choose one of their voting members to be Chair of the meeting before any business is transacted.
- 4.4 To be quorate at least two voting members must be present at the meeting, one of whom must from South Somerset District Council and the other from Yeovil Town Council.

5. Composition and Support

5.1 The Yeovil Vision Project Management Board comprises of the following voting and non voting members:

Voting Members	Non Voting Members
Cllr Tim Carroll, Leader of SSSDC (Chair)	SSC Councillor, tbc
Cllr Tony Fife, Chair of Area South and Vision Portfolio Holder	Patrick Flaherty, Somerset County Council
Cllr David Recardo ,Yeovil Town Council	David Mills, Chair of the Galaxy Group
Alan Tawse Yeovil Town Council Clerk	
Rina Singh, Strategic Director Place and Performance	

5.2 The following are advisors to the Board:

- Helen Rutter, Assistant Director (Communities)
- Martin Woods, Assistant Director (Economy)
- Kim Close, Head of Area Development South
- Amanda Card, Financial Services Manager
- Andy Foyne, Spatial Policy Manager
- Such other officers as the Board may identify

5.3 The Board will have the authority to invite further members to be on the Board as and when deemed necessary. The Board may also call on the expertise of the advisory members of the group to provide information and background on issues when necessary.

5.4 If the Board is to function effectively, the members will be expected to attend all meetings or send a representative. Those members who fail to attend or send a representative for more than two meetings will have their membership reviewed.

5.5 These Terms of Reference and Membership of the Board will be reviewed annually in April.

.6 Every matter shall be determined where possible by a consensus of the members present.

5.7 Every voting member shall have one vote. In the event of a vote being tied the Chair will have a casting vote.

5.8 Administration support to arrange meetings and prepare agendas and minutes will be provided by the South Somerset District SDC

6. Finance

6.1 The Project Management Board have delegated authority for the existing Yeovil Vision capital budget and any subsequent revenue or allocated capital budgets. It can make bids for further resources to the capital programme of SSSDC, which will be determined by the District Council's District Executive Committee including the ring fenced funds for Old Town Station capital reserve,

6.2 The Board has responsibility for the effective management of the existing Vision budgets.

Date:2010

Signed:
Chairperson of the Board

YEOVIL TWINNING ASSOCIATION
Minutes of the Committee Meeting held on Thursday 9th September 2010

Present : Jan Aldridge, John Attwood (Chair), Diana Gray (Hosting), Andrew Kendall, Theresa Mahoney, Norma Northcott, Barrie Smallcalder (Treasurer), Kathy Smyth, Barbara Stimpson (Sec), Graham Voizey

Apologies : Roger Baker, Suzanne Biddiscombe, Bridget Dollard, David Recardo, Chris West

Minutes : The minutes of August's meeting were agreed and signed.

Matters arising : Norma queried if anyone was actually unhappy at not returning home as a group

The advert placed in the Western Gazette offering places on the forthcoming Herblay trip had raised no bookings or queries whatsoever.

Correspondence : None.

Treasurer's Report : Barrie reported no activity during the month and had supplied an up-to-date financial report to committee members. He would prepare a year end report for the AGM in October.

Future Visits:

Herblay 2010 : Thursday 23 - Monday 27 September : All balance cheques had been received for this trip and the coach will be leaving Petters Way at 5.15 am on Thursday 23rd September with 20 passengers. Francoise had sent a provisional hosting list with a few queries, and hoped to let us have a final list and itinerary shortly. Graham agreed to find out what time the returning coach would arrive in Yeovil. Barbara would circulate all this information as soon as possible.

Taunusstein : Thursday 25 – Tuesday 30 November 2010 : 28 members were booked on the flight with the possibility of 2 dropping out owing to illness. The balance has to be paid to Flybe at least 6 weeks in advance and cheques were already arriving for this. Graham had organized the coaches and the Germans had been emailed a list of visitors.

Samarate : 2011 : Gigi had confirmed that the dates were convenient for our visit next year. After discussion about the hotel venue, Barbara agreed to circulate members with a proposal for a twinning visit to Samarate 9th-13th June followed by an extended holiday for those who wished to stay on at Hotel Lido la Perla Nera in Stresa on Lake Maggiore 13th-17th June. This would include the hotel website link and request prompt replies so that the booking could be made by 20th September.

Proposal to reduce number of visits : There was a discussion about this:

- some members are interested in exchanging with only one or two countries and they would have to skip one year in three and therefore might not join YTA that year;
- France and Germany are always well supported on their visits to Yeovil, with a lesser number coming from Italy;
- if the reasoning here is to reduce costs, most of those members who earlier this year returned questionnaires about the French visit did not feel it was too expensive. It was pointed out that the expense to YTA is in the inward visits as members pay their own travel costs on the outward trips.

It was suggested that this subject should be discussed at the AGM. Theresa proposed and Norma seconded that there should be one visit in and one out each year and this proposal was carried by a majority vote.

Socials/Fundraising : Graham was able to book the Baptist Church for a coffee morning on Friday 3rd December.

Next meeting : The next meeting would be the AGM which will be held on 7th October at the Baptist Church. Barbara produced some draft notices to members for approval by the committee and these were agreed for circulation.

Graham proposed reviewing the membership fee and possibly raising it to £17 per person as there had been no increase for two years. (YTA constitution states that it should be reviewed every year by the committee with any proposed increase voted on at the AGM). There was concern that any increase would put off potential new members or lose us existing ones, especially with the current financial conditions. Four members were in favour of proposing an increase of £2 to the AGM, four would recommend leaving the fee at £15 and two abstained from voting.

Diana felt that all members of YTA should be involved in recruiting new members and this should be emphasized at the AGM. Barrie suggested a new members' initial joining fee of £10 for the first year as a recruitment drive.

YEOVIL TOWN COUNCIL

Minutes of the Meeting of **Yeovil Youth Council** held in the Town House, 19 Union Street, Yeovil on **Monday 18 October 2010.**

(7.00pm – 7.35pm)

Present:

Tamsin Eddey (Deputy Chairman)
Lauren Graham

Also Present:

Alan Tawse Town Clerk
Gill Tomlinson Committee Administrator

(1) Apologies for Absence

Apologies for absence were received from Thomas Sankey, Adam Coppard, Hannah Law and Zara Case.

(2) Minutes

The minutes of the previous meeting held on 20 September 2010, copies of which had been previously circulated, were confirmed as a correct record and signed by the Deputy Chairman.

(3) Skateparks

Last Friday Tamsin and Lauren made a visit to Lysander Road Skatepark. Having spoken to 5 or 6 young people the following points were raised.

- The paint had peeled off the ramps making them very slippery
- The ramps need to be repainted to get a better grip
- The bottom part of the fence is spiked which causes damage to skateboards and people
- The fence could be repositioned away from the ramps

RESOLVED

- (1) that the matter be noted; and
- (2) that the above outlined findings be passed onto the SSDC Play Area Team for their consideration; and
- (3) that the outcome of the survey be reported to the next meeting of the Youth Council.

(4) Grant Awareness Workshop

As Adam and Hannah had sent their apologies it was agreed to defer to the next

meeting.

RESOLVED

(1) that the matter be deferred to the next meeting of the Youth Council.

(5) Youth Youth Council Leaflet

In Zara's absence it was agreed to defer to the next meeting.

RESOLVED

(1) that the matter be deferred to the next meeting of the Youth Council.

(6) Yeovil and Area Youth Opportunities Group

RESOLVED

that the matters be noted.

(7) Elections 2010

Alan indicated that he had recently written to the Principals of Preston Community School and Westfield Community School seeking their support in organising elections at both schools in the near future.

Alan had arranged with a member of the Westfield teaching staff to attend the school in early November along with students from the Park School to give presentations.

Alan was waiting to hear back from Preston Community School.

RESOLVED

(1) that the matter be noted; and

(2) that the matter be further considered at the next meeting of the Youth Council.

(8) Fairmead School

Alan indicated that he had invited Fairmead School to nominate a student representative of that School to serve as a Co-opted Member of the Youth Council, but that a response had yet to be received.

RESOLVED

(1) that the matter be noted; and

(2) that the response of Fairmead School be reported to a future meeting.

(9) Parliamentary Visit

Alan gave an update on the Parliamentary visit that took place on the 13 October 2010. It was agreed that it had been a successful and interesting day.

RESOLVED

that the matter be noted.

(10) Any Other Business

Streetfest 2011

Alan suggested that James Divall (Community Health and Wellbeing Project Manager – SSDC) be invited to the next meeting to discuss the 2011 Streetfest.

RESOLVED

(1) that the matter be noted; and

(2) that Alan invite James Divall to the November meeting.

(11) Date of Next Meeting

IT WAS NOTED

that the next meeting of the Youth Council would take place at 7.00pm on Monday 15 November 2010.

Chairman

AT/GMT
08/11/10

Minutes of a meeting of **Yeovil Crematorium and Cemetery Committee** held in the Council Chamber, Town House, 19 Union Street, Yeovil on **Wednesday 20 October 2010**

(7.00pm – 8.15pm)

Present:

Ruth Kendall	Chairman
J Vincent Chainey	Yeovil Town Council
Peter Dutton	Brympton Parish Council
Julian Freke	South Somerset District Council
Dave Gooding	Yeovil Town Council
John Hann	Yeovil Town Council
Alf Hill	Yeovil Without Parish Council
Barbara Strong	Yeovil Without Parish Council

Also Present:

Alan Tawse	Clerk to the Committee
Joy Coombs	Administration Manager
Tom Pullin	Operations Manager
Glenn Ford	Cemetery Foreman
Ian Johns	Property Management Team Leader
Paula Jeffery	Management Accountant

(1) Public Comment

There were no comments from the public.

(2) Minutes

The minutes of the previous meeting held on 30 June 2010, copies of which had been circulated, were confirmed as a correct record and signed by the Chairman.

(3) Apologies for Absence

Apologies for absence were received from Alan Smith, Rev Ed Bangay and Clive Wakely.

(4) Declarations of Interest

There were no declarations of interest.

(5) Revenue and Capital Budget Monitoring 2010/11

The Committee considered the report of the Management Accountant (agenda item 4 refers).

The Management Accountant drew attention at the meeting to a number of matters and explained that, following a further investigation, it had emerged that a large proportion of the Crematorium skip hire charges related to capital projects and that revenue expenditure on this service was consequently within budget.

Members requested clarification of a variety of issues to which the officers responded.

During the ensuing discussion, reference was made to the importance of ensuring that regular meter readings were taken to ensure the accuracy of all utility bills.

The Management Accountant added that the External Auditor had recently issued an unqualified opinion in relation to the Committee's Final Accounts 2009/10.

RESOLVED: that the position of the respective revenue budgets and reserves be noted.

(6) Cemetery Capital Programme

The Committee considered the report of the Property Management Team Leader (agenda item 5 refers).

Members were advised at the meeting of savings in the cost of redecorating the Main Chapel (£4,530) and work to the Cemetery Lodge (£5,076) and it was proposed that the overall amount of £9,606 be allocated towards the costs of replacement railings on the Westfield boundary (estimated between £8,000 and £10,000) and the additional costs (£1,000) of the planned garage demolition and replacement container.

The Property Management Team Leader indicated at the meeting that agreement had now been reached with the Development Control Conservation Team on the stonework to be used in constructing the stone walls of the new access ramp to the Lodge.

He also drew attention to the comments made at the last meeting of the Committee regarding the need for the Cemetery Office and other internal accommodation on the ground floor of the Cemetery Lodge to be redecorated in the near future, with the cost involved being met from the repairs and maintenance budget. He advised the Committee that

quotations had since been sought and that the lowest received totalled £8,490.

During the ensuing discussion, reference was made to the need to ensure that sufficient funds were made available in future years to meet the cost of planned resurfacing works.

- RESOLVED:** (1) that the matters be noted;
- (2) that the unallocated funds for wall repairs in 2010/11 totalling £7,943 be carried forward to Years 2 and 3 of the Cemetery Capital Programme and allocated towards the costs of repairs to the Westfield boundary wall;
- (3) that savings totalling £9,606 in the cost of redecorating the Main Chapel (£4,530) and work to the Cemetery Lodge (£5,076) be allocated towards the costs of replacement railings on the Westfield boundary (estimated between £8,000 and £10,000) and the additional costs (£1,000) of the planned garage demolition and replacement container;
- (4) that approval be given to the redecoration of the Cemetery Office and other internal accommodation on the ground floor of the Cemetery Lodge in the near future at a cost of £8,490, with the cost involved being met from the repairs and maintenance budget; and
- (5) that the other matters relating to the Cemetery Capital Programme be noted.
-

(7) Crematorium Capital Programme

The Committee considered the report of the Property Management Team Leader (agenda item 6 refers).

Members further considered the merits of the proposed rainwater holding tank and the limited financial savings that would accrue from its installation. Given the considerable outlay involved and the substantial payback period, it was felt that the initiative was not cost effective.

The Committee were advised that the £64,155 estimated costs of the proposed Chapel extension works would be reduced by approximately £6,000 by disposing of the stained glass screen.

In response to a query, the Operations Manager indicated that he continued to monitor the capacity of the Chapel and that the number of

occasions on which the maximum number had been reached remained relatively low.

- RESOLVED:** (1) that, no action be taken regarding the installation of a rainwater holding tank;
- (2) that further consideration of the possible extension of the Chapel be deferred to a future meeting; and
- (3) that approval be given to the appointment of an acoustic consultant at a cost of up to £1,500 to investigate the merits of installing roof insulation to the Chapel, and the outcome of their investigations – including costed design options and recommendations – be reported to a future meeting.
-

(8) Statistics – April 2010 to September 2010

The Committee considered the report of the Administration Manager (agenda item 7 refers).

RESOLVED: that the matter be noted.

(9) Crematorium Open Day

The Committee considered the report of the Operations Manager (agenda item 8 refers).

During the ensuing discussion, reference was made to the need for any external procurement of bedding plants and hanging baskets in 2011 to be subject to the adopted financial procedures.

RESOLVED: that approval be given to the holding of an Open Day on an appropriate Sunday in 2011, and the Operations Manager be requested to put forward some suggested dates at the next meeting;

(10) Exclusion of Press and Public

RESOLVED: that the press and public be excluded from the meeting for consideration of the following item in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

(11) Cremators

The Committee considered the confidential report of the Property Management Team Leader (agenda item 9 refers).

During the ensuing discussion, reference was made to the need to ensure that sufficient facilities were made available to meet future demands on the Crematorium, having regard to the costs involved and to changing demographic trends and additional service providers.

RESOLVED: (1) that, approval be given to Recommendations (2) and (3) set out in the above report; and

(2) that approval, in principle, be given to Recommendation (1) and that the proposal outlined therein be further considered following a cost benefit analysis of the additional facility identified in the report.

Chairman.....